

# **Open Competitive Bidding**

TENDERDOCUMENT

FOR PROCUREMENT OF

**Double beam UV-Vis Spectrophotometer**

FOR

**DEPARTMENT OF BIOTECHNOLOGY,  
GOVERNMENT CITY COLLEGE (A),  
NAYAPUL, HYDERBAD, T.S-500 002.**

Notice Inviting Tender Details		
S.No	Description	
1.	Department Name	<b>Department of Biotechnology, Government City College (A), Hyderabad</b>
2.	Procuring For	<b>Department of Biotechnology, Government City College (A), Hyderabad</b>
3.	Circle/Division	NA
4.	Tender Number	<b>004/GCC/2017-18</b>
5.	Tender Subject	Supply, Installation, & Commissioning of Scientific Equipment
6.	Period Of Contract	TWO YEARS
7.	Form Of Contract	Schedule Wise
8.	Tender Type	Open
9.	Tender Category	Products
10.	EMD / Bid Security(INR)	5% of the Order value or maximum of Rs.20,000/- (Enclose in Separate cover)
11.	EMD/Bid Security Payable To	In the form of Demand Draft in favor of " <b>Principal, Government City College (A), Hyderabad, payable at SBI City Branch</b>
12.	<b>Non-refundable Tender Fee</b>	Rs. 500 /- (Enclose in separate cover)
13.	<b>Tender Fee</b>	<p>The DD should be drawn in the favor of "<b>Principal, Government City College (A), Hyderabad, payable at SBI City Branch.</b>" Applications can be obtained from either from the Department of Biotechnology, Government City College (A), Hyderabad – 500 002 or can be downloaded for the College website <a href="http://www.govtcitycollege.ac.in">www.govtcitycollege.ac.in</a></p> <p>If the application is downloaded from the website, the DD for Rs. 500/- must be drawn in favor of the <b>Principal, Government City College (A), Hyderabad payable at SBI City Branch.</b> This DD can be submitted along with the Tender bids.</p> <p><b>Note:</b> Please do not enclose the DD inside the bid. It should be in a separate envelope.</p> <p>Application Fee is Non Transferable.</p>
14.	<b>Schedule Sale opening date</b>	<b>20.01.2018 at 10.00AM</b>
15.	<b>Schedule Sale Closing Date</b>	<b>12.02.2018 at 2.00PM</b>
16.	<b>Bid Submission Closing Date</b>	<b>12.02.2018 at 4.00PM</b>
17.	Bid Submission	In person / by post. However, for postal delay, College cannot be held responsible.
18.	Technical Specifications Bid and Price Bid Opening Date	<b>13.02.2018</b>
19.	Place Of Tender Opening	<b>Office of the Principal, Government City College (A), Hyderabad</b>
20.	Officer Inviting Bids/Contact Person	<b>Principal, Government City College (A), Hyderabad</b>
21.	Address/E-mail ID	<b>citycollegehyd@gmail.com</b>
22.	Contact Details/Telephone, Fax	<b>Ph:+91-40-24521182</b>
23.	Eligibility Criterion	As per the tender documentAnnexure-02

24.	Procedure For Bid Submission	<p>Tenders shall be submitted exclusively in person / by post. The tenderer can download the tender document from the College website <a href="http://www.govtcitycollege.ac.in">www.govtcitycollege.ac.in</a></p> <p>The tenderers who are desirous of participating shall submit their technical bids, price bids as per the standard formats Annexure-09 and Annexure-10 available in the Tender document.</p> <p>The tenderer should submit the following documents to the Principal, Government City College (A), Hyderabad. Please mention the item name and annexure on top of the cover.</p> <ol style="list-style-type: none"> <li>1. A DD/Pay order drawn in favor of “Principal, Government City College (A), Hyderabad” payable at SBI City Branch for the amount Rs 500/- towards Tender fee (Application fee), for each bid.</li> <li>2. A DD/Pay order/drawn in favor of “Principal, Government City College (A), Hyderabad” payable at SBI City Branch for the amount 5% of the Order value or maximum of Rs.20,000/-(EMD fee) (In a separate cover)</li> <li>3. Technical Bid (Annexure-09) along with supporting documents</li> <li>4. Commercial Bid(Annexure-10)</li> <li>5. All the supporting documents as mentioned in the eligibility criteria (all the points).</li> <li>6. Documents in support of Technical Specifications along with make and models of all the items as per the list mentioned in Annexure-05 duly mentioning the make.</li> <li>7. Supporting documents of standard certifications Annexure-02 of tender document duly signed with office seal as a token of acceptance of our standard terms and conditions.</li> <li>8. Latest income tax clearance certificate.</li> <li>9. List of customers, to whom the bidder had supplied identical materials in the past along with P.O details and performance report.</li> <li>10. Annexure-08 of bidding document.</li> </ol> <p>The Principal, Government City College (A), Hyderabad, will not hold any risk and responsibility for non-visibility of the scanned document or the loss in transit.</p>
25.	General Terms and Conditions	As per tender documents.

## **Contents of the Tender Document**

1. Schedule of Quantity	Annexure –01
2. Eligibility Criteria & Special Terms and conditions	Annexure –02
3. List of Documents to be enclosed	Annexure –03
4. List of Addresses	Annexure –04
5. Technical Specifications	Annexure –05
6. Instructions to Bidders	Annexure –06
7. General Purchase Conditions	Annexure –07
8. Statement of Deviations	Annexure –08
9. Technical Bid Form	Annexure –09
10. Commercial Bid form	Annexure -10

**Annexure - 01**

**SCHEDULE OF QUANTITY**

**Supply, Installation and Commissioning of Scientific Equipment at Department of Biotechnology, Government City College, Nayapul, Hyderabad-500 002.**

Sl.No.	Description of Work	Quantity(Nos)
<b>Supply, Installation and Commissioning of</b>		
1.	Double Beam UV-Vis Spectrophotometer	1

## Annexure –02

### ELIGIBILITY CRITERIA AND SPECIAL TERMS AND CONDITIONS

#### A. ELIGIBILITY CRITERIA FOR TENDERS:

- The Company / the tenderer should be in existence for the last 5 Years
- The Company/ the tenderer should have earlier supplied atleast one item in the current tender in any of the last four financial years to the Universities or Research organizations.
- The Company or tenderer should have at least one Service Center in Telangana.
- The tenderer should be a Manufacturer or the authorized representative of equipment or other respective products/items.
- The tenderer/tenderer's group should have a turnover a minimum of more than 10 times the Bid value of the tenderer in each of the last two financial years.

#### B. SPECIAL TERMS AND CONDITIONS:

1. **Delivery Period:** The delivery should be made within 30 days from the date of receipt of purchase order by the tenderer.
2. **Warranty:** All items supplied by the tenderer shall be guaranteed against any defects and the tenderer should provide time-to-time operational maintenance support for a period of 2 years (On Site comprehensive Warranty). The said warranty should cover all Hardware products & Software. The warranty and service shall be provided directly from the manufacturer or the manufacturer approved representative company. The supplied products shall reflect with product codes/part number for two year warranty on their website/or on the call centers. Necessary guarantee certificates shall accompany the supplies. The tenderer shall be liable to rectify any defects that may be found in the equipment supplied free of cost.
3. **Installation:** The installation should be done at the Department of Biotechnology, Government City College (A), Nayapul, Hyderabad as mentioned in the Annexure – 04 enclosed at no extra cost.
4. **Response Time:** The response time of the tenderer to attend to any complaint upon receipt of the complaint/information from the user should not be more than 24 hours.

**TENDERER**

**SEAL**

## **Annexure – 03**

### **DOCUMENTS TO BE ENCLOSED**

**The following documents should be submitted along with the bidding form otherwise the bidders are liable to be disqualified.**

1. All the Supporting documents in respect of Eligibility Criteria.i.e.,
  - Registration/Incorporation Certificate in support of the existence of the company for required number of years as per the tender schedule eligibility criteria.
  - Copies of Purchase Orders in support of the supply of required quantities of items in any of the last two financial years as per the tender schedule eligibility criteria.
  - List mentioning the addresses and contact persons with phone numbers of the Service Centers present throughout Telangana.
  - Supporting Documents indicating that the tenderer is the Manufacturer or the OEM Authorized representative of the corresponding items/products.
  - Audited financial statements that are Balance Sheet, Income & Expenditure and Profit & Loss accounts in support of having required turnover in each of the last two financial years together with IT Returned Forms.
2. Annexure – 02, duly signed & office seal affixed as a token of acceptance of Special Terms and Conditions.
3. Documents in support of Technical Specifications for the scientific equipment as mentioned in Annexure – 05 clearly mentioning the make and model.

Supporting Documents, if any, for equipment.

4. The latest Income Tax Clearance Certificate.
5. The list of customers, to whom the bidder had supplied identical materials in the past along with P.O. details and performance report, if any.
6. Annexure –08

#### **Note:**

1. The Principal, Government City College (A), Nayapul, Hyderabad will not hold any risk and responsibility for no visibility of the scanned document or no receipt of hardcopies or loss intransit.
2. The Documents that are received in time will only be considered for Technical Bid Evaluation.
3. The tenderer will be disqualified at any stage of the tender process, if found to have misled or furnished false information in the forms/Statements/Certificates submitted in proof of 1 to 5above.

**Annexure -04**

**ADDRESS WHERE THE EQUIPMENT TO BE INSTALLED**

**DEPARTMENT OF BIOTECHNOLOGY,  
GOVERNMENT CITY COLLEGE (AUTONOMOUS),  
NAYAPUL, HIGH COURT ROAD,  
HYDERABAD, T.S - 500 002  
TELANGANA STATE  
INDIA**



## Annexure – 05

### TECHNICAL SPECIFICATIONS

#### Schedule: Double Beam UV-Vis Spectrophotometer

Sr.	Specification		Complied/ Not Complied
1.	<b>Optics and Photometric System</b>	True optical double beam UV-Vis Spectrophotometer or Better	
2.	Monochromator	Czerny – Turner Monochromator with blazed holographic grating or Better	
3.	Operation Mode	Stand-alone operation through built-in key pad and LCD display as well as PC control through Windows based software or Better	
4.	Light source	Deuterium Lamp and Tungsten – Halogen Lamp with auto selection and auto position adjustment	
5.	Detector	Silicon Photodiode or Better	
6.	Wavelength Range	190 nm to 1,100nm or Better	
7.	Spectral Bandwidth	1 nm over entire wavelength range or Better	
8.	Wavelength Accuracy	+/- 0.1nm or Better	
9.	Wavelength Repeatability	+/- 0.1nm or Better	
10.	Wavelength Scanning Speed	2,500 nm to 10 nm/min or Better	
11.	Stray Light	Less than 0.02%T at 2nm for NaI or Better	
12.	Photometric Range	Absorbance: -4 to 4 Abs or Better Transmittance: 0% to 300% or Better	
13.	Photometric Accuracy	+/- 0.003 Abs at 0.5 Abs or Better	
14.	Baseline Stability	Less than 0.0005 Abs/Hr or Better	
15.	Baseline Flatness	Less than +/- 0.00006 Abs or Better	
16.	Data communication	Through USB Interface or Better	
17.	Sample Compartment	Standard sample compartment should have sample and reference sample holder for standard 10mm path length cells	
18.	External Data Transfer	Should be through USB with pen drive compatibility for data copy	
19.	Printer Interface	USB interface with compatibility to commercial printer	
20.	Hardware Validation	Instrument should have built-in program for hardware validation of major parameters	
21.	PC Software	Licensed version of PC software to be supplied	

22.	Sample Cell	To be quoted with 2 matched pairs of Quartz cuvettes 10mm, 3ml capacity	
23.	Standard Warranty	Two Years Standard Warranty	
24.	Display	Instrument should have inbuilt display for operate without PC	
Instrument should have given measurement Modes.			
25.	Multi-component quantitation mode	A]. Up to eight components quantified at once B]. A mixture, as well as pure components, can be used as a standard. C]. Data on standards samples can be stored, in addition to measurement wavelengths D]. Quantitation of recalled spectrum data.	
26.	Photometric mode	A]. Photometric modes: T% or Abs B]. Quantitation using K-factor method C]. Data table storage and recall functions	
27.	Spectrum mode	A]. Measurement modes: ABS, T%, E B]. Number of repeat scans: 1 to 99 C]. Recording system: Selection between single spectrum and data overlay.	
28.	Quantitation mode	A]. Measurement methods: 1-wavelength, 2-wavelength, 3-wavelength, and 1st to 4th derivative methods B]. Quantitation methods: Automatic concentration calculation using K-factor Automatic concentration calculation using single-point calibration curve Multi-point calibration curve method C]. Measurement parameters: Number of standards (2 to 10) Number of repeat measurements (1 to 10 times) to obtain a mean value for quantitation.	
29.	Kinetics mode	A]. Measures absorbance changes as a function of time and calculates the enzymatic activity values. B]. Measurement time: 1 to 9,999 sec/min	

		C]. Measurement methods: 1-wavelength, 2-wavelength, multi-cell, and rate measurements	
30.	Time scan mode	A]. Measures changes in measured values as a function of time. B]. Measurement mode: ABS, T%, E C]. Measurement time: 1 to 9,999 sec/min D]. Data processing functions	
31.	Bio Method mode	DNA/Protein Quantitation A]. Calculation of DNA/protein concentration and absorbance ratio DNA concentration = $K1 \times A1 - K2 \times A2$ Protein concentration = $K3 \times A2 - K4 \times A1$ B]. Factors and measurement wavelengths can be set freely. C]. Background correction is possible. Quantitation of proteins A]. Quantitation methods: Lowry method, BCA method, Biuret method, CBB method (Bradford method), UV method	
32.	Maintenance Mode	A]. Baseline correction B]. Lamp usage time display and reset. C]. Security settings Functions can be restricted according to the user. D]. Instrument validation functions: 1. Compatible with 9 JIS items 2. Semi-automatic validation Validation 3. Fully automatic validation Automatic validation inspections from measurement to evaluation and printout. 4. Setting inspection parameters and pass/fail criteria Authority to make changes can be protected by password access. 5. Detailed printout of results 6. Bulk printout of results	

## Annexure – 06

### ‘INSTRUCTIONS TO BIDDERS’

Due date of submission of bids	:	12.02. 2018 at 4.00 PM
Due date of opening of Technical Bids	:	13.02.2018 at 2.00 PM
Due date of opening of Price Bids	:	13.02.2018 at 3.00 PM

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The instructions given below must be read very carefully, as failure in compliance with any of these may render the offer liable for rejection. If a bidder has any doubt about the meaning of any stipulation herein, General Purchase Condition, specification of materials or any other enclosed document, he should immediately obtain the clarification/ information.

#### 1. Earnest Money Deposit(EMD)

- 1.1. Offers must accompany EMD by way of DD/Pay Order, drawn in favor of “Principal, Government City College (A), Hyderabad”, and payable at SBI City Branch situated in Hyderabad. Submission of EMD in any other form shall not be considered and treated as disqualification. The DD [EMD] should be kept separately in a sealed cover duly superscribing ‘EMD’.
- 1.2. The EMD shall be forfeited, if
  - i) Bidder withdraws the bid before expiry of its validity.
  - ii) Successful bidder does not accept the order or fails to enter into a contract within validity period of offer.
  - iii) Successful bidder fails to furnish Security Deposit within one month from the date of issue of P.O.
- 1.3. The EMD of unsuccessful bidders shall be returned as soon as the tenders are finalized. Transaction fee payable to C1 India is nonrefundable.

#### 2. Acceptance of Payment Terms

##### The standard payment terms shall be

100% of all inclusive price of the materials will be paid on receipt and acceptance of the material in good condition, installation and commissioning of the equipment supplied at site.

#### 3. Price Basis

The prices quoted shall be on FOR destination basis as per Annexure – 04 and shall include:

- i) Transit Insurance:
- ii) All Taxes, Duties and Levies.

#### 4. Cost Compensation for Deviation:

Deviations specifically declared by the bidders in respective Deviation Schedules of Bid Proposal Sheets only will be taken into account for the purpose of evaluation. The bidders are required to declare the prices for the withdrawal of the deviations declared by them in the Deviation Schedules.

Offers should strictly be in conformity with specifications/ drawings/ samples as stipulated in the enquiry. In case no deviations are indicated, it shall be taken for granted that item (s) has/ have been offered strictly as per the requirements given in the enquiry.

## 5. Delivery

5.1 Delivery Schedule: The Supply, Installation, and Commissioning of the material: The bidder shall offer his best, realistic and firm delivery, which shall be specific and guaranteed. Delivery period shall be reckoned from the date of P.O. which is the first intimation of acceptance of bidder's offer. Final date of delivery shall be evidenced by date of dispatch of materials as per transporter's Lorry Receipt/ Goods Receipt/ RR/ PWB/ AWB. For delivery beyond contractual delivery period, provisions of 'General Purchase Conditions' shall apply.

5.2. Early Delivery: It shall be noted that, if an order is placed on higher bidder, in preference to lowest acceptable offer, in consideration of an earlier delivery, the bidder shall be liable to the College, the difference between the ordered rate(s) and the rate(s) quoted by the lowest acceptable bid in case the tenderer fails to complete the supply in terms of such order within the date(s) of delivery specified in the tender and incorporated in the order. This is without prejudice to other rights of the College under terms of order.

6. **It is not binding on College to accept the lowest or any bid.** The College reserves the right to place orders for individual items with different bidders and to revise the quantities at the time of placing the order and in such event also, the quoted rates, terms and conditions shall apply. The order for the materials may also be split up between different bidders to facilitate quick delivery of critically required materials. College further reserves the right to accept or reject any/ all bids without assigning any reason thereof. Final decision on bids also depends on the components/accessories/additional features offered.
7. **The College at its sole discretion unilaterally may change the quantities to the extent of 30% as indicated in tender enquiry. The successful bidder shall be bound to supply these quantities at the same rate and on the same terms and conditions.**
8. **Tenderers shall fill in the enclosed proforma with regard to deviations / variations (Annexure - 08) and submit the same along with their offer.**
9. **Orders placed against this tender enquiry shall be subject to 'General Purchase Conditions' of College, a copy of which is enclosed. Bidders are requested to confirm acceptance of these conditions in to in their offer.**
10. **Make/Brand of items offered shall be specified failing which offers are liable to be rejected. It shall be appreciated if one copy of detailed descriptive literature/ pamphlets is enclosed along with the offer which may help technical evaluation. In case material offered is ISI marked/tested at any Government recognized test house; copies of relevant certificates shall be furnished along with the offer.**
11. Bidders are requested to quote only the make and model specified in the document. No other make and models shall be accepted, and such bids will be rejected.
12. We do not have DSIR certificate for exemption of duty. However, we will submit the following concession form certificate for exemption of taxes or duty, if any.

Concessional form certificate for exemption of taxes and duty  
(This certificate will be issued by us, we do not have DSIR certificate)

## **FORM OF CERTIFICATE**

*(To be issued by an educational institution, hospital, laboratory or institution situated outside the State of Tamil Nadu in respect of its purchase of scientific equipments and instruments made in the course of inter-state trade or commerce from a dealer, in the State of Tamil Nadu.)*

I, \_\_\_\_\_, the officer-in-charge of the management of Govt. City College (Autonomous), Hyderabad hereby certify that the scientific equipment / instruments specified in invoice / Bill No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ have been purchased by the said –

\*\*

(a) institution for use in the teaching of science

~~(b) hospital for its use~~

~~(c) laboratory or institution for use in research work and that the said laboratory or institution carries on research work and is not run with the motive of making profit.~~

Date :

Signature



Designation

INVOICE NO.

DATE

AMOUNT (Rs.)

- 
- the name of the institution, hospital or laboratory has to be furnished
- \*\* strike out whichever is not required

## Annexure –07

### GENERAL PURCHASE CONDITIONS

#### SECTION-I

#### 1. GENERAL

- 1.1. The following terms and expressions used herein shall have the meaning as indicated therein: **Supplier/Vendors:** shall mean the individual firm or company whether incorporated or otherwise in whose name the purchase order is addressed and shall include its permitted assignees and successors. **Purchaser:** shall mean Principal, Government City College (A), Hyderabad.
- 1.2. Reference:  
The purchase order number must appear on all the correspondence, packing slips, invoices, drawings or any other document or paper connected with the purchase order.
- 1.3. Waiver:  
Any waiver by the purchaser of the terms and conditions of the purchase order shall not constitute any right for subsequent waiver of any other terms or conditions.
- 1.4. Sub-letting and Assignment:  
The supplier shall not, save with prior consent in writing of the college, sublet, transfer or assign this order or any part thereof or interest therein or benefit or advantage thereof in any manner, whatsoever provided nevertheless that any such consent shall not relieve the supplier from any obligation, duty or responsibilities under the contract.
- 1.5. Information Provided by the College:  
All drawings, data and documentation that are given to the supplier by the College for the execution of the order is the property of the College and shall be returned when demanded. Except for the purpose of executing the order of the College, the supplier shall ensure that the above documents are not used for any other purpose. The supplier shall further ensure that the information given by the College is not disclosed to any person, firm, body, corporate and/or authority and make every effort to keep the above information strictly confidential. All such information shall remain the absolute property of the College.
- 1.6. **Supplier's Liability:**  
Supplier hereby accepts full responsibility and indemnifies the College and shall hold the College harmless from all acts of omission and commission on the part of the supplier, his agents, his subcontractors and employees in execution of the purchase order. The supplier also agrees to defend and hereby undertakes to indemnify the College and also hold it harmless from any and all claims for injury to or death of any and all persons including but not limited to his/her employees and for damage to the property arising out of or in connection with the performance of the work under the purchase order.

1.7. **Access to supplier's Premises:**

The College and / or its authorized representative shall be provided access to the supplier's and / or his sub-contractor's premises, at any time during the pendency of the purchase order, for expediting the supplies, inspection, checking etc.

1.8. **Modifications:**

The purchase order constitutes an entire agreement between the parties hereto. Any modification to this order shall become binding only upon the same being confirmed in writing duly signed by both the parties.

1.9. **Inspection/checking/testing:**

All materials/ equipment to be supplied against this purchase order shall be subject to inspection/ checking/ testing by the College or its authorized representative at all stages and places, before, during and after the manufacture. All these tests shall be carried out in the presence of authorized representative of the College. Supplier shall notify the College for inspection of materials/ equipment when they are ready, giving atleast 10 days notice. If upon receipt at our Stores, the material/equipment does not meet the specifications, they shall be rejected and returned to the supplier for repair/modification etc. or for replacement. In such cases all expenses including to- and- fro freight, re-packing charges, transit insurance etc shall be to the account of supplier.

Inspection by the authorized representative of the College or failure of the College to inspect the material/equipment shall not relieve the supplier of any responsibility or liability under this purchase order in respect of such material/ equipment and it shall not be interpreted in anyway to imply acceptance thereof by the College. Whenever specifically asked for by the College, the supplier shall arrange for inspection/testing by Institutional Agencies such as Lloyds Register of Industrial Services, Boiler Inspectorate, RITES. In such cases supplier shall adhere to the inspection/ testing procedures laid down by such agencies. All expenses in this regard including inspection fees shall be to the suppliers account unless agreed to the contrary and specified in the purchase order.

1.10. **Packing and Marking:**

All materials/equipment shall be securely packed to the requirements of transportation by Air/Rail/ Road/ Sea. All exposed services/ connections/, protrusions shall be properly protected. All unexposed part shall be packed with due care and the packages should bear the words' handle with care'. The packing requirements of Air/Rail/ Road transport shall be complied with so as to obtain clear Airway/Railway Receipt/ Lorry Receipt i.e. without any qualifying remarks.

All packages and unpacked materials shall be marked with the name of Consignor, Consignee, Purchase order No., gross and Net weight, sign of handling, if any, with indelible paint in English atleast at two places. In case of bundles, metallic plates marked with the above details shall be tagged to such bundles.

1.11. **Dispatch of Materials:**

The supplier is responsible for the safe delivery of the goods in good condition at destination stores. The supplier should acquaint himself of the conditions relating to handling and transport of the goods to destination and shall include and provide for security and protective packing of the goods so as to avoid damage in transit.



- 1.12. **Validity of offers:**  
The offers shall be valid for a *period of 60/120 days (Depending on the type of equipment) from the date of opening of bids*. The period of validity cannot be counted from any other date other than the date of opening the bids. During this period the tenderer shall not be permitted to withdraw or vary his offer made and if the tenderer does so, *the EMD shall be forfeited*.
- 1.13. **Jurisdiction:**  
All and any disputes or difference arising out of or touching this order shall be decided only by the Courts or Tribunals situated in Hyderabad.

## SECTION-II

### 2. FINANCIAL

- 2.1. **Prices:**  
Prices quoted shall be inclusive of all taxes and firm till completion of the programme.
- 2.2. **Terms of Payment:**
- 2.2.1 Payments by the purchaser shall be made through Account Payee cheques only.  
**Bank charges, if any, shall be borne by the supplier.**
- 2.2.2 If the supplier has received any overpayments by mistake or if any amounts are due to the College from the supplier due to any other reasons and when it is not possible to recover such amount under the present purchase order, the College reserves the right to collect the same from any other amounts.
- 2.3 **Liquidated Damages/ Failure and Termination:**
- 2.3.1 In the event of any delay in the supply of material beyond the stipulated date of completion including any extension permitted in writing, the College reserves the right to recover from the supplier a sum equivalent to 0.5% of the value of delayed materials/equipment for each week of delay and part thereof subject to a maximum of 5% of the total value of the order.
- 2.3.2 Alternatively, the College reserves the right to give the contract elsewhere at the sole risk and cost of the supplier and recover all such extra cost incurred by the College in procuring the materials from the other source.
- 2.3.3 Alternatively, College may cancel the Purchase Order completely or partly without prejudice to its right under the alternatives mentioned above.
- 2.3.4 In case of recourse to alternative 2.4.2 and 2.4.3. above, the College shall have the right to repurchase the materials which is readily available in the market to meet the urgency requirements caused by supplier's failure to comply with the scheduled delivery period irrespective of the fact whether the material/ equipment is similar or not

**2.4 Delivery Schedule:**

Time is essence of this order and no delay shall be allowed in the delivery time/ delivery schedule mentioned in the purchase order.

**2.5 Insurance:**

Supplier shall arrange suitable insurance cover at his risk and cost.

**2.6 Removal of rejected goods and Replacement:**

- a) If upon delivery, the material/equipment is found not in conformity with the specifications stipulated in the purchase order, whether inspected and approved earlier or otherwise, such material / equipment will be rejected by the College or his authorized representative. A notice to this effect shall be issued to the supplier, normally within 30 days from the date of receipt of materials at our Stores.
- b) Supplier shall arrange suitable replacement supplies and remove the rejected goods within 30 days from the date of notice failing which, the goods shall be dispatched to vendor by road transport on 'freight to pay basis' at supplier's risk and cost.
- c) External damages or shortages that are prima-facie as a result of rough handling in transit or due to defective packing shall be intimated to the supplier within a period of one month of the receipt of the materials, spares etc. In case of internal defects, damages or shortages of any internal parts, which cannot ordinarily be detected on a superficial visual examination, due to bad handling in transit or defective packing, or any other reason, it should be intimated to the supplier within 3 months from the date of receipt of the material. In either case the damaged or defective materials should be replaced by the supplier free of cost.

- d) If no steps are taken within 15 days of receipt of intimation of defects or such other reasonable time as the College may deem proper to afford, the College may without prejudice to its other rights and remedies arrange for repairs/rectification of the defective materials or replace them entirely and recover the expenditure incurred on account of these actions from the deposits such as EMD, SD and performance guarantees or other monies available with the College or by resorting to legal action.

**2.8 Force Majeure:**

- 2.8.1 The supplier shall not be liable for delay or failing to supply the material for reasons of Force Majeure such as Act of God, Act of War, Act of Public Enemy, Natural calamities, Fires, Floods, Frost, Strikes, Lockouts etc. Only those causes which have duration of more than 7 days shall be considered for force majeure.
- 2.8.2 The supplier shall within 10 days from the beginning of such delay notify the College in writing the cause of delay. The College shall verify the facts and grant such extension of time as facts justify.
- 2.8.3 No price variation shall be allowed during the period of force majeure and liquidated damages would not be levied for this period.
- 2.8.4 At the option of College, the order may be cancelled. Such cancellation, would be without any liability whatsoever on the part of the College. In the event of such cancellation, supplier shall refund any amount advanced or paid to him by the College and deliver back any materials issued to him by the College and release facilities, if any provided by the College.

**Annexure - 08**

**DEVIATIONS**

**Bidder's Name and Address**

**To**

The Principal,  
Government City College (A),  
Nayapul, High Court Road,  
Hyderabad, T.S-500002.

Dear Madam,

Sub:-Supply of \_\_\_\_\_ against enquiry  
No. \_\_\_\_\_ dated \_\_\_\_\_.

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We confirm that following are the only deviations and variations from any exception to specifications and tender documents for the above mentioned subject supplies against enquiry No. which are irrespective of what-so-ever has been stated to the contrary anywhere else of our offer. These deviations and variations are exhaustive. Except for these deviations, the entire supplies shall be executed as per specifications and tender documents. Further, we agree those additional conditions, if any, found in our offer other than those stated below, save that pertaining to any rebates offered shall not be given effect to.

Sl. No.	Description of Deviation	Ref. of page, Clause	Monetary Implications of the conditions of bid documents in case of withdrawal	
			Rs. (in figures)	Rs. (in words)

\*Note: Here the tenderer should indicate the amount of money, if any, which he would charge extra (i.e. in addition to the rates quoted by him) for withdrawal of his conditions/deviations and accepting the condition as stipulated in tender documents. (Use additional sheet of the same size and format if necessary).

Signature: \_\_\_\_\_

Designation:

**ANNEXURE - 09**

**TECHNICAL BIDFORM**

<b>Sl. No.</b>	<b>Documents</b>	<b>Copy Submitted or not(Yes/No)</b>
1	The Company / the tenderer should be in existence for the last 5Years As per Annexure-02	
2	The Company/ the tenderer should have earlier supplied atleast one item being in the current tender in any of the last two financial years to the Universities or Research organizations.	
3	The tenderer should be a Manufacturer or the authorized representative of equipment or other respective products/items	
4	The tenderer/tenderer's group should have a turnover a minimum of more than 5 times the Bid value of the tenderer in each of the last two Financial years.	
5	Audited financial statements that is Balance Sheet, Income & Expenditure and Profit & Loss accounts in support of having required turnover in each of the last two financial years together with IT Returns Filed.	
6	Technical Specifications of Annexure – 05 (Complied or Not-Complied report) along with supporting documents of the items bided (items 1 to 9), for the scientific equipment clearly mentioning the make and model	
7	The latest Income Tax Clearance Certificate	
8	List mentioning the addresses and contact persons with phone numbers of the Service Centers	
9	The list of customers, to whom the bidder had supplied identical materials in the past along with P.O. details and performance report, if any.	
10	Annexure –08	

**ANNEXURE – 10**

**COMMERCIAL BIDFORM**

<b>Sl.No.</b>	<b>Description of Work</b>	<b>Quantity (Nos)</b>	<b>Price in Rs (inclusive of all Taxes) per unit</b>	
			<b>(in figures)</b>	<b>(in words)</b>
1.	Double Beam UV-Vis Spectrophotometer	1		

**(Signature of Authorized Person)**

**(Name)**

**(Designation)**

**Name of Firm/Company/Agency**

**Contact Details**

