



GOVERNMENT CITY COLLEGE, HYDERABAD

(Autonomous)

Affiliated to Osmania University
Accredited with 'A' Grade by NAAC

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution	Year of Report
GOVT. CITY COLLEGE, HYDERABAD. (Autonomous)	2004-05 Academic year

Part A: What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the outcome by the end of the year?

Plan of action – 2004-05

Quality Enhancement:

1. Implementation of Autonomy from this academic year 2004-05.
 - a. Introduction of new courses
 - b. Revision of syllabus/curriculum to suit the requirements of the students.
 - c. Plans for setting up a language laboratory in the college.
2. Student centric Activities.
 - a. Counselling and starting of courses suitable for improving the communication skills and language skills of first generation learners.
 - b. Compulsory computer awareness certificate courses for non-computer students.
 - c. Plans for revising existing syllabi in some subjects to suit the requirements of advanced studies and employers.
 - d. Conducting of literary competitions within the college on a regular basis and preparing the bright ones for inter-collegiate competitions.
 - e. Celebration of the birth/death anniversaries of great Indian personalities to inspire the students to become ideal citizens. National days/Human Right Day/Education Day etc.
 - f. To make the students aware of the social problems and the community needs in order to prepare them as citizens of India as well as inhabitants of the earth – Environmental Pollution, AIDS Awareness Programme.
 - g. Various NSS and NCC programmes and sports activities have been planned so that the students have an opportunity to interact with others of their age group and assess themselves vis-à-vis their contemporaries.
3. Programmes for Staff members.
 - a. Organising Seminars and Workshops and encouraging Research Activities by staff members.

- b. Plan to encourage faculty members to attend, participate and present papers in Seminars/Workshops within and outside the state.

Outcome

The institution as a whole made an earnest attempt to implement the academic plans and other goals in keeping with the basic objectives of the institution.

The academic year 2004-05 saw the transformation of the college from that of an undergraduate college having two PG courses into an autonomous institution at UG level offering students greater opportunities and better training in skills with the same fee-structure.

In the field of academics, the college introduced new combinations Biotechnology-Zoology-Chemistry and Microbiology-Botany-Chemistry at the degree level and revised existing curricula/syllabi in implementing the semester system under the autonomous scheme. Computer awareness courses were introduced for the non-computer students to enable them to improve their knowledge base.

In the field of literary and cultural activities, a lot of stress was laid on overall development of the students by frequently conducting literary competitions and sending the promising students to inter-collegiate competitions. The college not only celebrated national days but also organised functions on different occasions.

- i. 11-08-2004 – Confederation of Voluntary Agencies – COVA in collaboration with PIPFPD and CNDP presented **'EINSTEIN' – an English solo** by Sanjeeva Vats – at Azam Hall, Govt. City College, Hyderabad.
- ii. 19-08-2004 to 23-08-2004 - **Essay Writing Elocution, Painting Competition** at Salar Jung Museum.
- iii. 22-09-2004 – **Strategies on Higher Education** – Chief Guest Hon'ble Chief Minister of Andhra Pradesh, Guest of Honour Hon'ble Minister for Education.
- iv. 01-11-2004 - **National Education Day** - Birth Anniversary of Moulana Abul Kalaam Azaad.
- v. 29-11-2004 –Workshop on **Teaching English Effectively: Latest Techniques** – Dr D. Kanaka Durga, Director, English Language Training Centre, Osmania University.
- vi. 10-12-2004 to 19-12-2004 ten-day **AIDS Awareness Programme** – sponsored by UGC and Andhra Pradesh AIDS Control Society and Alumni Association – Dr T.L.N. Prasad, Deputy Director, APAC and Mr K. Sreenivas, Consultant, ASCS.
- vii. 20-12-2004 National Seminar on **Eco-Tourism Recent Trends and Strategies of Eco-Tourism in India**. - Dr Geeta Reddy, Hon'ble Minister for Tourism A.P – Chief Guest.
- viii. 22-12-2004 – National Seminar on **Recent Trends and Advances in Plant Biotechnology** – Prof. Manohara Chary, Dean, Development & UGC Affairs, Osmania University, Dr Ramesh Sonti, CCMB, Dr J. Nagaraju, CDFD, Dr Dinesh Kumar, DOR, Dr N.P. Sarma, DRR – gave lectures.
- ix. 12-01-2005 – The National Youth Day – **Birth Anniversary of Swami Vivekananda** – Dr Ratnaakar, Ex Dean of NIMS – Chief Guest.
- x. 19-01-2005 Seminar – Department of Economics – **Indian Opportunities in Globalisation** – Dr T.H. Chowdary, Former Chairman & Managing Director, VSNL, IT Advisor, Govt. of A.P.

- xi. 05-02-2005 – Seminar – Department of Mathematics – **Practicals in Mathematics** – Dr Sivaram Prasad, Professor, Department of Mathematics & Principal, Science College, Osmania University, Prof. K. Narasimha Reddy, BOS, Osmania University.
- xii. 11-02-2005 – Singing Competition in Telugu and Hindi – **College Day Celebration**.
- xiii. 15-02-2005 – Seminar on **Gandhian Ideology & Rural Industrialization** – Sponsored by Khadi Gramodyog Mahavidyalaya – Prof. Y. Vaikuntham, Ex Vice-Chancellor, Kakatiya University, Mr S. Mohan Rao, Director, Khadi Gramodyog.
- xiv. 03-03-2005 – **College Day** – Chief Guest Dr Parichuri Gopalkrishna, Director, Script Writer and Member of A.P. Sahitya Academy – Cultural item presented – Classical vocal song, Classical Kuchipudi Dance, Mimicry, Group Dance, Folk Song in Telugu, Folk Dance, Bhangra Dance, Bharatanatyam and Mime ‘Foreign Fever’ were presented.
- xv. 07-03-2005 – **Platinum Jubilee Celebrations** – Chief Guest His Excellency the Governor of Andhra Pradesh – Guest of Honour Vice-Chancellor, Osmania University – Orchestra and Music Programme by Alumni – ‘Kodi Pandem’ Folk Dance by students – Cultural programme by students and Alumni.
- xvi. 08-03-2005 – Celebration National Women’s Day – **Empowerment of Women and Gender Justice** – a discussion.

Part B

1. Activities reflecting the goals and objectives of the institution:

- a. In keeping with the goals and objectives of the Institution, the college has not increased the fee of any of its courses in spite of the introduction of autonomy from the year 2004.
- b. The college has sent three lecturers through FIP UGC for completing Ph.D programmes. Facilities were provided for working on Minor Research Projects to six staff members.
- c. Dr G. Manohar Reddy, Reader, Department of Zoology, Dr K. Bal Raj, Reader, Department of Physics and Dr S. Janki Rani, Reader, Department of Microbiology were selected as item writers and attended workshops at Chennai conducted by Staff Selection Commission, Govt. of India – December 2004 and February 2005.

Smt D. Girija Kumari, Lecturer, Department of Zoology presented a paper in a National Seminar conducted by CSIR in Jammu – May 2004.

Dr P. Shiva Shankar Reddy, Reader, Department of History has submitted papers at International Seminars.

Dr Andal Manga Thayar, Reader, Department of English gave two lectures at in the National Seminar conducted by UGC at Mani Ben Nanavati Women’s College, Mumbai on 3rd and 4th February 2005.

Dr G. Indira Vasantha, Lecturer, Department of English attended the XIII International Triennial on Nation and Imagination: The Changing Commonwealth – 4-9 August 2004.

- d. To empower the students with suitable skills to face the challenges of the present, certificate courses in computer awareness were introduced (2004-05) for non-computer students.
- e. Internet connection was provided to all the computers in the college for the benefit of the staff and students.

- f. To encourage and help the disadvantaged section of the students, scholarships were given on the basis of caste as well as merit to students from economically backward families. Gold Medals are awarded to meritorious students on the College Day.
- g. To encourage all round personality development of the students, guest lectures by eminent persons, celebration of important events and literary as well as cultural programmes were organized throughout the year. The celebration of the Platinum Jubilee of Govt. City College was the culmination of the year's academic, extra curricular and cultural activities. Various competitions were conducted and the entire staff and students participated enthusiastically in the functions which honoured Alumni, ex-Principals and other eminent citizens. His Excellency the Governor of Andhra Pradesh Sri Sushil Kumar Shinde was the chief guest and the Vice-chancellor of Osmania University Prof. Mohd Suleman Siddique was the Guest of Honour.
- h. To inculcate moral values and commitment to society, the students took part in AIDS Awareness programme, Blood Donation, Pulse Polio, Prevention of environmental pollution, NCC and NSS camps organized within and outside the college.

2. New academic programmes initiated (UG and PG):

Two programmes –
 Biotechnology-Zoology-Chemistry
 Microbiology-Botany-Chemistry

3. Innovations in curricular design and transaction:

Under the introduction of autonomy, all the departments of the college evaluated the existing curriculum and analysed in detail the contents of the syllabus. Some of the departments added innovative topics to suit the present day requirements.

4. Inter-disciplinary programmes started:

The college is planning Inter-disciplinary programmes in Commerce, Mathematics, History, Office Management and some applied sciences. The details have to be worked out with the permission of the University, as Board of Studies do not exist for such disciplines.

5. Examination reforms implemented:

The college has become autonomous from the academic 2004-05. The Degree examinations are conducted in the semester pattern. The examination system is fully computerised and all the work of the examination including preparation of software is done by the college itself. One of the main reform of the system is the issue of single book-let (10 leaves) as answer sheet (avoiding additional sheets etc). Unique design of memorandum of marks.

6. Number of candidates qualified: NET/SLET:

Two candidates – NET. One candidate – IPS.

7. Total number of seminars/workshops conducted:

Ten.

8. Research projects

- a. Newly implemented: The University Grants Commission has awarded Minor Research Projects to five staff members.

SI No	Name of the staff	Subject	Amount sanctioned	Topic
1.	Dr Y Rajeswar Rao	Chemistry	70,000	Certain physical and Chemical aspects of Hydrogenation of Algal biomass catalysed by Rodium, Rhuthenium and Palladium compounds – a search for Bio-diesel and hydrocarbons
2.	Smt D. Avanthika	Chemistry	39,000	Miscellar catalysis kinetics and mechanism of hydrolysis of certain phosphate esters under reverse Miscellar conditions.
3.	Dr P. Shiva Shankara Reddy	History	70,000	Eco-tourism in Andhra Pradesh problems and Prospects
4.	Dr Amar Jyothi Jaiswal	Hindi	56,000	Hindi ki Rashtriya Sanskritik Kavya Dhara Aur Uski Prasangikta
5.	Dr S. Janaki Rani	Microbiology	75,000	Studies on the biodiversity of VA mycorrhizal fungi in and around Hyderabad.

- b. Completed: Nil

9. Patents generated, if any:

Nil

10. New collaborative research programmes:

Nil

11. Total research grants received from various agencies:

Rs. 3,10,000/- - Minor Research Projects – UGC.

12. Number of research scholars:

Eight.

- Smt K. Ambika Devi, Lecturer, Department of English two-year FIP UGC 2005-2007.
- Smt G. Sukanya, Lecturer, Department of Telugu two-years FIP UGC 2005-2007.
- Smt D. Girija Kumari, Lecturer, Department of Zoology two-year FIP UGC 2005-2007.
- Sri V. Narsi Reddy, Lecturer, Department of Chemistry – Osmania University.
- Smt S. Varalakshmi, Lecturer, Department of Botany – Osmania University.

- Sri K. Ravi Kumar, Lecturer, Department of Biotechnology cleared Maharashtra State Ph.D Aptitude Test conducted on 6th February 2005.
- Sri Mohammed Abdul Qadeer, Department of Biotechnology – Osmania University.
- Sri K. Venkatesh, Department of Public Administration – Osmania University.

13. Citation index of faculty members and impact factors:

Nil.

14. Honors/Awards to the faculty:

Dr P. Shiva Shankara Reddy, Lecturer in History received an award for “Excellence in Travel Writing” from the Department of Tourism, Govt. of A.P., in September 2004.

15. Internal resources generated:

Film shooting in the College campus by private organizations – Rs. 60,000/-

16. Details of departments getting SAP, COSIST/DST. FIST, etc. assistance/recognition:

Nil.

17. Community services:

AIDS Awareness Programmes – training of students for spreading awareness by the AIDS Awareness Department of A.P, Traffic Commandos Training in collaboration with the traffic police. Gandhi Grammodityog Programme for self-employment and village industries, Environmental Awareness Programmes and protection of the greenery within the campus by the staff and students of Department of Botany. Literacy programmes in the old city by NSS students. Interface programme for the freshers to encourage them to express their ideas freely in front of a large audience. Personality Development through Freshers’ Day, College Day Competitions in Essay Writing, Elocutions, Debate, Creative Writing, Singing, Dance Programmes etc.

18. Number of teachers and officers newly recruited:

Sixteen.

19. Teaching – Non-teaching staff ratio:

2:1

20. Improvements in the library services:

15,000 books of the library have been computerised so far. The remaining books are under process of computerisation. The implementation of the SOUL is under process. Special study hours for the students is extended up to 6.00 PM.

21. Number of new books/journals subscribed and their value:

No. of books purchased 2004-05 – 985 – Rs. 1,97,674-00.

No. of journals purchased 2004-05 – 64 – Rs. 20,357-00.

22. Number of courses for which student assessment of teachers is introduced and the action taken on student feedback:

The students' feedback is taken for five subjects – the feedback obtained is discussed with the teaching staff for necessary improvement.

23. Unit cost of education:

Rs. 12,665/-.

24. Computerization of administration and the process of admissions and examination results, issue of certificates:

Salary claim, Salary Certificates, Scholarships, General correspondence, Admissions, Examinations, Issue of Certificates are fully computerised.

25. Increase in the infrastructural facilities:

Nil.

26. Technology up-gradation:

The department of Biotechnology, Biochemistry, Microbiology, Library and Computers are upgrading their systems and equipments regularly.

27. Computer and internet access and training to teaches and students:

The non-computer students are given computer training on basic concepts. There is Internet facility for student access from 10.00 AM to 4.00 PM on all working days.

28. Financial aid to students:

In addition to scholarship grants based on reservations, funds were released to poor students depending upon their performance from the Student Aid Fund. An amount of Rs 3,720-00 was distributed for the year 2004-05.

29. Activities and support from the Alumni Association:

The Alumni Association (City College Old Boys' Association, City College Alumni Association, [CCAA]) are actively supporting the activities of the college in interacting with the students, improvement of infrastructure, prizes and scholarships. Six of the Alumni members have instituted Gold medals to meritorious students. CCAA has sponsored AIDS Awareness Programme during this year.

30. Activities and support from the Parent-Teacher Association:

The College Planning and Development Council which aims at involving different members from various walks of life has twelve members out of which three are representatives from Parents Association. Bi-annual meetings of the Parent Teacher Association are held in order to review attendance, performance and progress of the students.

31. Health services:

The college has a Health Centre monitored by a visiting Physician. The Department of Biotechnology and Microbiology are conducting health check ups to students on a regular basis.

32. Performance in sports activities:

SI No	Name of the student	Class	Event
1.	M. Sai Kiran	M.Sc II-year Biotechnology	All India Inter University – Net Ball – at Patiala
2.	Mogulal	B.A II-year EPP	Kho-Kho Inter Zonal Kho-Kho
3.	B. Srinivas Naik	B.A III-year TTM	League A2 Cricket
4.	A. Karunakar	B.Sc II-year BtZC	Javelin Throw Inter Zone II position
5.	P. Kumar	B.Sc I-year MPE	Kho-Kho Inter Zonal Kho-Kho

33. Incentives to outstanding sports persons:

Outstanding sports persons are allowed concession in fees and encouraged to undergo training in the Osmania University campus under the supervision of the experts in the fields.

34. Student achievements and awards:

In this academic year the students performed well and won awards prizes and medals both in the college and outside. In August 2004 two students won first prizes in English Elocution and Essay writing and second prizes in Elocution and Painting. On National Education Day, eleven students were given certificates of merit for their speeches on Moulana Abul Kalaam Azaad. Ten students won prizes in Essay Writing, Elocution and Slogan writing held in connection with AIDS Awareness programme.

35. Activities of the Guidance and Counselling unit:

The Guidance and Counselling Cell worked as per the schedule given at the beginning of the year. Each teacher was in-charge of thirty students and he/she met them periodically and gave them guidance regarding academic problems, suggestions for higher studies and help in other matters concerning their future. The reports were submitted to the Convenor, Guidance and Counselling Cell and certain information was collected to arrive at definite conclusions regarding the academic background of the students, the education level of the parents, their economic status and the connection between their performance and their background.

36. Placement services provided to students:

Govt. City College being basically an undergraduate institution is not in a position to invite companies or future employers because of the lack of specialisation, however, the Departments of Biotechnology and Tourism & Travel Management sent the students for live projects and on-the-job training – some of the final year students were selected for jobs.

The students of Industrial Microbiology (Vocational) attended on-job training in the Institute of Preventive Medicine, Blood Bank and Food Labs, and Mother Dairy Govt. of A.P.

37. Development programme for non-teaching staff:

The development programmes that are carried out during this year are -

- Computer Awareness
- Orientation Programme for communication with the students.

38. Any other relevant information the institution wishes to add:

Interface – an interactive session between the students, staff (teaching & non-teaching) and the Principal enables the administration to understand and solve the problems as they are communicated by the students.

The Freshers' Day – helps the first year students to understand the aims and objectives of the college and to express their ideas freely in the presence students and staff.

Extension lectures are useful in motivating the students towards higher learning. These lectures provide scope for the students to interact with experts and to understand the subject in depth. The college organises extension lectures periodically inviting outstanding professionals, scientists, litterateurs, administrators and several intellectuals. The speakers inspire the students to imbibe the culture of excellence and provides direction for a bright future. It also organises important symposiums on selected days to promote specific activities.

The Government of Andhra Pradesh in appreciation of the performance of the college during NAAC assessment has assigned the task of guiding, interacting and advising prospective college going for Assessment and Accreditation. In the academic 2004-05 teams from several colleges have visited and interacted with the Principal, IQAC and staff members.

- July 2004 – Andhra Vidyalaya College, Domaguda, Hyderabad – 20 members and Principal.
- August 2004 – Pingale College for Women, Warangal – 18 members and Principal.
- September 2004 – Govt. College for Women, Hussaini Alam – 23 members and Principal.
- September 2004 – Kasturiba College for Women, Secunderabad – 15 members and Coordinator.
- November 2004 – St. Anns Degree College for Women, Hyderabad – 10 members and Coordinator.
- December 2004 – the Principal and Coordinator IQAC delivered lectures at National Conference sponsored by NAAC on NAAC preparation – Govt. Degree College for Women, Begumpet, Hyderabad.
- January 2005 – Govt. Degree College for Women, Kurnool – 15 members and Coordinator.
- February 2005 – Principal and member IQAC – visit to Govt. Degree College for Women, Kurnool and Govt. Degree College for Boys, Kurnool – delivered lectures and NAAC preparation and interacted with the Principal and staff members.

The Government of Andhra Pradesh has established an Educational TV Channel called 'MANA TV (KU Band) and TV lessons are being telecast in the college.

Part C: Explain the plans of the institution for the next year.

- I. In the next academic year, the institution plans to start some more certificate courses, add-on courses and the courses approved by UGC in the present year. The University Grants

Commission has sanctioned Rs. 17 lakhs for the introduction of Add-on courses in nine courses which will be started during the academic year 2005-06.

- II. The college is keen on setting up a Language Laboratory with the help of UGC funds under the autonomy grants to enable the students to develop the much needed communication skills, to help them correct mispronunciation, polish their spoken language, introduce them to the tone and intonation of the English Language and also enable them to do on line courses to update their skills.
- III. To introduce more combinations as optionals/electives to enable the students to fit into the parameters set by employers/companies/industries.
- IV. To establish a small lot with limited number of computers with Internet access for the use of students and teachers during and after college timings.
- V. To introduce a short-term 4-week – 30 hours course of all lecturers who are not computer literate to train them in basic skills of operation so that they can use additional in-put in their classroom lecture.
- VI. To introduce advanced courses in computer language, net designing and 3-D skills for students with potential at affordable rates.
- VII. An attempt to give the students an opportunity to earn while they learn job works/Data collection etc.
- VIII. The University Grants Commission has sanctioned Rs. 17 lakhs for the introduction of Add-on courses which will be started during this academic year.
- IX. To introduce certificate and diploma courses which have been approved by UGC.
