

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution	Year of Report
Government City College, Hyderabad (Autonomous)	2006-07 academic year

Part A: What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the outcome by the end of the year)

Plan of action - 2006-07

Quality Enhancement:

1. Continuation of Autonomy from the academic year 2004-05.
 - a. Introduction of new courses
 - b. Introducing Jawahar Knowledge Centre that ushers in the activity of 'classroom to cabin'.
 - c. Periodical revision of syllabus/curriculum to suit the requirements of the students
 - d. Teaching Staff from the Department of English drafted to undergo ELF(English Language Fellow) Training run by the Collegiate Education Department in collaboration with the U.S.State Department
 - e. Project work programme made compulsory to imbibe the spirit of research attitude among the students
 - f. Wide variety of programmes curricular and extracurricular are introduced to prepare the students equip themselves with employable skills.
 - g. Field trips, educational tours and visits to historical sites are conducted to enhance the quality of learning
 - h. Seminars and workshops are held to strengthen the academic programme
 - i. Equipping the central library with relevant journals and other latest editions in various subjects to sharpen reference skills among the students.
2. Student centric Activities:
 - a. Field trips, educational tours and visits to historical sites are conducted to enhance the quality of learning
 - b. Arranging training programmes on Soft Skills by the corporate trainers to turn the students globally competent
 - c. Introducing student friendly programmes to improve their spoken skills and written skills as well.

- d. Compulsory computer awareness certificate courses for all to enable them become competent in using internet facility.
- e. Quick revision of the syllabi in the core subjects to create a viable opportunity to acquire knowledge in advanced studies.
- f. Creating opportunities within the college on a regular basis to prepare the bright ones for inter-collegiate and other external competitions.
- g. Celebrate important days like birthdays of eminent personalities, death anniversaries, National Days/Human Rights Day/Teachers' Day/ etc., in order to challenge the students with thoughts of integrity and unity.
- h. There are a few programmes like Save the Earth, AIDS Awareness and Prevention of Cruelty against Animals that suggest the importance of responsible citizenship.
- i. NCC and NSS programmes are year-long activities providing platform for volunteers to excel in social service and other socially relevant activities.

3. Programmes for Members of Staff:

- a. Members of staff are drafted for counselling and verification work whenever proposals for opening new private colleges are submitted at State Council of Higher Education Department, Hyderabad.
- b. Workshops, Seminars and other Research activities are pursued to keep abreast of latest happenings in the teaching world.
- c. Teachers are encouraged to participate actively in various academic activities either on the campus or outside the campus.
- d. Various programmes are held on stress management for both teaching and non-teaching members of staff.
- e. Computer training is provided to all the members of staff to encourage them to put internet browsing to its fullest use.

Outcome

With the introduction of various programmes firm bedrock was laid for realizing the objectives of the institution. Set goals were achieved to a considerable extent.

The academic year 2006-07 sent out its first Batch studied under the Semester pattern. And the autonomous system fortified their learning and provided numerous opportunities honing their skills within the limited fee structure.

Another feather in the hat of the institution is the starting of the JKC (Jawahar Knowledge Centre) during this academic year. One of the

salient features of the Centre is that the first generation learners from the marginalised of the marginalised sections of the society are given training with the help of the faculty members from the department of English training in Soft Skills and Communication Skills and two full-time mentors imparting training in technical skills and reasoning skills. It is a month or 45-day programme aimed at helping the learners stand up to the global competition and enter the corporate sector. JKC provides the bridge between the public and private sectors. On 31st May, 2007 first batch rolled out yearning eagerly to get through the placement activities.

There has been a tremendous stress laid on the literary and cultural activities thus bringing out the innate talents of the young minds. They excelled on all sides converting the whole exercise into an earnest attempt aimed at gaining a very rich experience. The whole academic year saw a number of functions organised commemorating various occasions.

Sl No	Date	Department	Event
1.	03-07-2006	English	One-day workshop on 'Communicative Language Teaching' conducted by the Department of English. Mrs Carole Beauclark and Mr George Bishop Jr were involved in the holding of it.
2.	23-11-2006	English	One-day workshop on 'Soft Skills' Senior Corporate Trainer Mr. Roland Fernandez MD, Metamorphosis was the resource person.
3.	11-12-2006	English	An extension lecture on the topic 'The Role of English Language in Career Building' was organized by Mr Neomi Naik, CEO.
4.	29-08-2006	Telugu	<i>Telugu Baasha Denothsavam</i> was celebrated
5.	06-02-2007	Arabic	' <i>Qiraat</i> ' and ' <i>Naat-eShareef</i> ' competition was held.
6.	10-01-2007	Economics	An extension lecturer was given on 'Human Resource Development and Employability' by Dr A. Jagan Mohan Reddy, Professor, IPE, Hyderabad.
7.	28-11-2006	Economics	Two-day workshop on 'Repositioning of Higher Education for improving quality in teaching of Economics' in association with DCE, Hyderabad, QAC, A.P.
8.	04-09-2006	Political Science	An extension lecture on 'Unipolar World System, Challenges from Terrorism'
9.	07-09-2006	Public Admn	Prof Satish Chandra, Professor OU gave a lecture.
10.	28-12-2006	Public Administration & Office Management	Birthday Commemorative lecture on the occasion of the Birth day of Woodrow Wilson, USA Prof I.Rama Brahmam, Head, Department of Public Administration & Political Science and Director of Academic

			Staff College, University of Hyderabad delivered the commemorative lecture.
11.	12-01-2007	College	Dr K.S. Ratnakar, Former Dean and Director, NIMS gave a lecture on the occasion of Vivekananda's birthday.
12.	23-09-2006	History	Extension lecture on 'Study of History and its Importance' was delivered by Prof. K. Arjun Rao, OU, Hyderabad.
13.	11-01-2007	TTM	Extension lecture on Archaeology by Dr J. Kedareshwari, Director, Archaeology & Museum.
14.	27-09-2006	Tourism	World Tourism Day Dr Nagender Reddy, Director, Salarjung Museum gave a lecture on 'Role of Museum in the Present Day World'
15.	16-09-2006	Commerce	Innovative talk by Sri E.A.S. Raman, Investment Banking Divisional Manager, Bank of America on 'Stock Exchanges'.
16.	22-11-2006	Commerce	Thomas Cook Birthday – Dr Maria, Manager, Tradings Hyderabad gave an extension lecture on the achievements of Thomas Cook in the field of Tourism.
17.	21-12-2006 22-12-2006	Tourism	Two-day workshop on 'Air Traffic Management' was held and a few eminent representatives from Trade Wings were Resource Persons.
18.	28-12-2006	Commerce	General lecture on preparation of project work by Dr Sathya Murthy, MD, CS Industrial Consultancy. Two guest lectures on insurance products, life & general by Sri Ganga Raju, Senior Divisional Officer, LIC, Mr A.V.N. Muralidhar, Senior Divisional Officer, New India Assurance Company.
19.	22-12-2006	Mathematics	Srinivasa Ramanujan Celebrations were held. One day workshop in 'Linear Algebra'. Resource Persons: Dr Siva Rama Prasad, Dean Faculty of Science & Professor of Mathematics, Osmania University. Dr C. Goverdhan, Professor, Department of Mathematics, Osmania University. Dr K. Sathyanarayana, Professor, Department of Mathematics, Osmania University.
20.	29-01-2007	Chemistry	Two extension lectures by Prof. Sathyanarayana, Principal, Nizam College, Hyderabad. Dr Rajya Lakshmi, Director, Bio-World Research Technology.
21.	22-07-2006	Botany	Birthday celebrations of Greyor Johamn Mandel (Father of Genetics)
22.	05-07-2006	Microbiology	Chickunguniya Awareness programme was held.

23.	13-12-2006 14-12-2006	Botany	Prof C. Manmohana Chary, Eminent Professor, OU. Prof K.V.B.R. Jilak Ari, New Delhi gave lecture on 'Techniques in VA Mycortiza
24.	17-01-2007	Zoology	Lecture on Vascular System in Star Fish by Dr Ravin
25.	07-12-2007 08-12-2007	Biotechnology	Prof A.V.R. Reddy & Aruna Kharde, BARC, Mumbai on 'Radio Chemistry & Radio Pharmaceutical Methods'. Lecture by Prof Arun Kumar, RUSA University, USA. Dr Seetha Pappu Washington, State University, USA. Dr Arun Kumar, University of Chicago, USA.
26.	29-05-2006 30-05-2006	IQAC	Deputy Director of UGC SERO, Hyderabad Dr S. Jeelani addressed the valedictory session. Dr K. Lakshminarayana, IAS inaugurated the programme.
27.	14-08-2006	College IQAC	Human Treatment towards the animals a lecture was given by Mrs Amala Akkineni – a joint programme by COVA & IQAC.
28.	29-08-2006	IQAC	Organised by the department of IQAC Ms Sema Azharuddin, HR manager, 24/7 addressed the students on the importance of communicative skills.
29.	29-08-2006	Consumer Club	Sri Narayana Chawla, Director & Session Judge, Former President of Consumer Club gave a lecture on the functionary of Consumer Forum, consumer rights and claims. Prof. Akbar Ali Khan, Department of Commerce, Nizam College gave a lecture on ????
30.	06-02-2007	Eco Club	Prof Purushotham Reddy on ecology environmental pollution.
31.	12-02-2007	Commerce / TTM	<ul style="list-style-type: none"> ▪ organized a study tour to Nizam Jewellery Exhibition. ▪ ASA BHANU JAPAN CENTRE organised pottery exhibition, deputed student volunteers to assist the managements Principal attended the valedictory function. ▪ Introduced career oriented courses conducted organized in the field of Insurance, Advertisement, Sales Promotion, Taxation.
32.	15-02-2007	English	<ul style="list-style-type: none"> ▪ Workshops were held. Two for the students and one for the lecturers in English for various colleges on QT Technologies. ▪ Assists the administration in preparing QAC Report.

Part B

1. Activities reflecting the goals and objectives of the Institution:

- a. In tune with the up keeping of the set goals and objectives of the Institution, the autonomy provided to it has been successfully put to use without changing the fee structure bringing out the first batch during April-2007.
- b. Dr. S Varalkshmi, Lecturer in Botany was awarded PhD by Osmania University during the year 2006-07. Smt. Sunitha Padmavathy, Lecturer in Public Administration was awarded MPhil Degree by Kakatiya University.
- c. Mrs. Ambika Devi has completed her research work and submitted her thesis awaiting award of PhD soon. Right now Smt Girija Kumari, Lecturer in Zoology is pursuing PhD under the FIP Programme.
- d. Dr. Y. Rajeswar Rao, Lecturer in Chemistry has gone to Libya on deputation as Professor in a Health University...
- e. Dr. Mrs Andal Manga Thayar, Head of the Department of English, retired from service during 2006, is still associated with the Communicative Language Teaching Programme as the Academic Coordinator for the State wide Training Programme of ELF (English Language Fellow) run by the Department of Collegiate Education, AP. Hyderabad.
- f. With the arrival of newly promoted lecturers the departments got strengthened and added full-fledged academic support to the learning mechanism in the Institution.
- g. The certificate courses in computer awareness equipped the course learners with the latest trends in the field and thus bringing down the digital divide on the campus.
- h. All the Computers were given internet connection to be more useful a tool in the activity of learning.
- i. To encourage the economically disadvantaged lot, scholarships were made available and Gold medals were also awarded to the meritorious on the campus.
- j. To fortify the development process of the learner various interactive sessions were arranged and guest lectures were given by the eminent persons covering literary as well as cultural issues. The dictum, 'think globally and act locally' coined by our beloved Commissioner, Collegiate Education, A.P. Hyderabad was practically implemented through various programmes on and off campus. College garden gets spruced up regularly by the NSS Volunteers and NCC Cadets. It is a novel experience to one and all on the campus to be involved in such activities.
- k. Smt. Amala Akkineni, film actress turned environmentalist shared her valuable views on preservation of ecology matters.

- l. Mr. George Bishop Jr. Senior English Language Fellow, US State Department visited the Institution and interacted with the members of staff and students highlighting the need for student-centred class work in the Institution. Ms. Carole Beuclark Senior English Language Fellow, US State Department also visited the Institution and gave live demonstration on Communicative Language Teaching Skills in English to the Teacher Participants and students.
- m. With the intention of establishing high moral standards, spirit of integrity, cordial human relations, noble-minded service to the suffering, etc among the students programmes like AIDS Awareness, Blood Donation Camps, participation in mobilising PULSE POLIO PROGRAMMES, Prevention of cruelty towards the animals, Checking the environmental pollution, NCC, NSS camps were conducted. The learners' active participation was remarkable.
- n. During this academic year more than 28(twenty eight) extension lectures were conducted. All the Departments arranged extension lectures regularly by inviting experts from various organisations and Universities.
- o. Dr. Amar Jyothi Jaiswal, Reader in Hindi has presented two papers at two national seminars and published one paper in Hindi. She had also been a resource person at Hindi Prachar Sabha during a programme organized by the Bacchan Academy.
- p. The Department of Mathematics celebrated Sri. Srinivasa Ramanujam's

Birth anniversary on 22nd December, 2006. It provided a platform for inter-collegiate participation among the students of mathematics from Twin Cities.

2. New Academic Programmes initiated(UG and PG):

University Grants Commission has sanctioned seventeen lakhs of rupees to the college for starting add-on courses in:

1. Translation Studies.
2. Travel Agency and Tour Operations.
3. Journalism and mass Communication.
4. Techniques in Molecular Biology.
5. Quality Control.
6. PC Software and Web Programming.
7. Insurance.
8. Advertising and sales Promotion.
9. Taxation.

3. Innovations in curricular design and transactions:

With the status of Autonomy, all the departments have started exercising their full freedom in either recasting the curriculum inputs or adding new programmes to the existing ones after due evaluation in order to suit to the latest demands in the field of academics and profession.

4. Inter-disciplinary programmes started:

Several add on courses were introduced to strengthen the inter-disciplinary learning mechanism. The proposals for such programmes have been approved by the UGC, and the University. The add-on courses are proving to be very useful to the learners. Such learning is bound to fetch decent positions in life.

5. Examination reforms implemented:

Since entering the autonomy pattern (2004-05) the institution has been holding all the semester examinations utilizing the software to its full extent. To help the examination system necessary software is fully developed internally. No external agency is involved in this. The Institution is also at liberty to design its own memorandum of marks.

6. Number of Candidates qualified: NET/SLET:

NIL

7. Total number of seminars/workshops conducted:

Workshops-04

Extension Lectures - 21

8. Research Projects:

a. Newly implemented: one

b. Completed: Nil

9. Patents generated if any:

Nil

10. New collaborative research programmes:

Nil

11. Total research grants received from various agencies:

NIL

12. Number of Research Scholars:

Four

13. Citation index of faculty members and impact factors:

NIL

14. Honours/Awards to the faculty:

Dr. L. Nagarajan, Reader in Mathematics, honoured with State Best Teacher Award by the Department of Higher Education, Government of Andhra Pradesh, Hyderabad.

15. Internal resources generated:

Rs 54,000/= by CPDC

16. Details of departments getting SAP, COSIST/DST, FIST, etc., assistance/recognition:

Nil.

17. Community Services:

Freshers' Day is celebrated inviting leading personalities doing commendable social service. Smt. Amala Akkineni visited the Institution and gave a talk on preservation of ecology and prevention of cruelty towards animals. Students were challenged to live up to the safekeeping of morals and human values in society. On Aids Awareness Day, a meeting was held and the resource persons from the medical field dwelt at length on the effectiveness of preventive steps in fighting the deadly virus, AIDS. Their talk also highlighted the need for human touch towards the HIV Infected victims.

The department of Botany in association with other members of staff conducted a rally in the slum areas of Old City, Hyderabad spreading the awareness of encountering the epidemic chicungunya among the slum dwellers. Homoeo medicine (preventive) was distributed freely to the inhabitants.

The department of Botany in association with other members of staff organized a rally on the Independence Day in the slum area and distributed slates and some books to the children to promote literacy among them.

The Red Ribbon Society conducted a Blood Donation Camp on the campus. This activity created a new enthusiasm among the students and they came forward in hundreds to donate their blood. They did this with a sense of pride. This created in them great enthusiasm to do something for their fellow beings.

18. Number of teachers and officers newly recruited:

14 renewed Contract

04 Guest lecturers

19. Teaching-Non-teaching staff ratio:

2:1.

20. Improvement in the library services:

The College Library is fully computerised and the activity of the Library is monitored by computers using OPAC software. Special study hours are maintained by the Library.

21. Number of journals subscribed and their value:
Number of books purchased 2006-07 – 57 Rs 24,817
Number of journals purchased 2005-06 – 12 Rs 8412
22. Number of courses for which student assessment of teachers is introduced and the action taken on student feedback:
The student feedback is taken for five subjects – the feedback obtained is discussed with the teaching staff for necessary improvement.
23. Unit cost of education:
Rs.12, 665/-.
24. Computerization of administration and the process of admissions and examination results, issue of certificates:
Salary claim, Salary Certificates, Scholarships, General correspondence, Admissions, Examinations, Issue of Certificates are fully computerised.
25. Increase in the infrastructural facilities:
Nil.
26. Technology up-gradation:
The departments of Bio-technology, Bio-chemistry, Microbiology, Library and Computer Science are promptly upgrading the laboratories and the system of functioning.
27. Computer and internet access and training to teachers and students.
While the Institution provides add-on courses to the non-computer students that provide study on basics, Internet facility is also made available to teachers and students from 10 am onwards, on all working days.
28. Financial Aid to students:
On normal lines students belonging to SC ST BC Categories receive Post-metric Scholarships during every academic year. In spite of this privilege, the meritorious are also provided with a scholarship from the Student Aid Fund. During the year 2006-07 an amount of Rs.16, 500/= was distributed.
29. Activities and support from the Alumni Association:
The Alumni Association (City College Old Boys' Association, City College Alumni Association (CCAA) have been extending their active support to the Institution in several ways. The members of the Association are always ready to provide support to improve the infrastructure of the Institution. The Association has made a provision to

award the meritorious with gold medals. Very often, the association participates in activities related to social problems like AIDS Awareness, etc.,

30. Activities and support from the Parent-Teacher Association:

The College Planning and Development Council has its members from various walks of life, and three of the members are from Parents Association. Biannual meetings are regularly held on the campus to review various programmes like attendance, performance and progress of the students.

31. Health Services:

There is a central health centre on the campus and the departments of Microbiology and Biotechnology conduct periodical health check programmes for the wards during every academic year.

32. Incentives to outstanding sports persons:

Students excelling in various sports and games are identified and permitted to undergo vigorous training under the supervision of the experts at Osmania University, Hyderabad for furtherance of the activities.

33. performance in sports.

During the academic year under the able guidance of our Physical Director, four of our students represented Osmania University in the Inter-university competitions in disciplines like Kho-kho, Judo and Cross country race. Mr. K. Vijayakumar I Bcom Computers, represented Osmania University in marathon running and kho-kho competition at Kakatiya University and Kuvempu University, Karnataka, in the All India Interuniversity Competitions. Mr. Kumar, III BSc BZC represented Osmania University in the Kho-Kho competitions at Kuvempu University. He has been elected as the captain for the University Kho-Kho Team to represent the tournament. Miss E. Chamanthi IIB.A. EPP represented Osmania University in the Judo and Rifle shooting competitions held at Nanded and Rajasthan. She won two gold medals at State level competitions conducted by the Osmania University, Hyderabad. She is also a recipient of a gold medal in rifle shooting in the state level NCC Competitions. Mr Kumar III BSc BZC and Mr. Vijayakumar I BCom Computers, represented the Nalgonda District Team at Chief Minister's championship cup in the Kho-Kho competitions. The team secured I place and lifted winners cup During the academic year 2006 -07 our college team participated in caroms, volleyball, cricket, Judo, Athletics, Kho-Kho & Chess competitions at the Inter-Collegiate level and performed well in the events. The Chess team of our college is placed 4th in the Intercollegiate Tournaments is worth mentioning.

34. Student achievements and awards:

It is heartening to note the success stories of our young boys and girls in the following events, during the academic year.

35. Activities of the Guidance and Counselling unit:

The Guidance and Counselling units on the campus work effectively looking into various grievances brought forth to the notice. Students are constantly kept under the watchful eye of the counsellors and timely advice is given without fail. Reports are made and forwarded to the respective convenors of the Guidance Cell and Counselling Cells. Redress measures are taken up to establish a healthy and conducive learning atmosphere on the campus.

36. Placement Services provided to the students:

With the advent of the Jawahar Knowledge Centre, the institution is able to provide an effective channel for the students to prepare themselves with employable skills. IT and Non IT Sector Companies are constantly making efforts to tap the potentially capable students (fresh) through MOU reached with the Commissioner, Collegiate Education, Hyderabad. However, the departments of Bio-technology, Tourism and Travel Management send students for on-the-job training to some of the local leading organisations and they are also absorbed in various positions too.

37. Development programme for non-teaching staff:

The following development programmes are carried out during this year

- Computer awareness
- Orientation programme for communication with the students.

38. Any other relevant information the institution wishes to add:

The Principal and some of the senior members of staff are involved in conducting interactive sessions with the newly admitted I year students in order to sensitize them with the working modalities of the Autonomous system of education. They are also enlightened with various value added pursuits on the campus for their benefit. Power point presentation is made to highlight the semester model and internal assessment model evaluation. By the turn of just a week's time all the first year students are fully aware of the autonomous working of the institution and semester system of evaluation.

There are also programmes arranged round the academic year inviting eminent scholars in the respective fields to impart with latest happenings in the academic front. This helps the learners update themselves with the information. The activity also drives into the learners a spirit of confidence and participation for tomorrow In order to promote the spirit of research and scientific temperament various activities like symposiums are held periodically. Distinguished

personalities and litterateurs, administrators, scholars, professors and other eminent figures associated with academic matters are invited to the Institution and their lectures are truly motivating and inspiring. On the same lines, various cultural and fine arts programmes are also conducted In order to bring out latent talents of the learners. And their participation in such activities is simply amazing.

Part C: Explain the plans of the Institution for the next year:

- **Introduce More PG courses.**
- **Request the Government to allocate funds for the College building**
- **Strengthen the present courses.**
- **Organise more National Seminars**
- **Motivate more staff to take up research work**
- **Motivate and request more staff to take up research projects.**

IQAC

Chairperson	Dr C.A.L. Kameswari, Principal, Govt. City College, Hyderabad.
Senior Administrative Officer (Member)	Sri R. Sham Sunder, Administrative Officer
Lecturers (Members)	Dr L. Nagarajan, Reader in Mathematics. Sri K. Rama Mohan, Lecturer in Mathematics. Sri M. Gajanan Reddy, Lecturer in Commerce.
Management	Prof. M. Upender, Dean, CDC, Osmania University.
Nominee from local society (Member)	Dr G. Jagath Reddy, Industrialist & Alumni.
Member-coordinator	Dr Andal Manga Thayar, Reader in English.