

## ***The Annual Quality Assurance Report (AQAR) of the IQAC***

<i>Name of the Institution</i>	<i>Year of Report</i>
<i>Government City College, Hyderabad (Autonomous)</i>	<i>2010-11</i>

**Part A :** *(What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the outcome by the end of the year)*

### ***Plan of action - 2010-11***

#### ***Quality Enhancement:***

##### ***1. Continuation of Autonomy activities.***

- a. The College continued its academic year rightly equipped for continuing with Autonomy activities.*
- b. As always, the outcomes of the BOS Meetings for strengthening the Curriculum were implemented.*
- c. With the formation of Banking Recruitment Conglomerate in the country and thus opening huge opportunities for young learners to join Banking Sector, in collaboration with the Commissionerate of Collegiate Education, the apex body of Administration for Higher Education, special training classes for students were planned through JKC.*
- d. Taking cue from the suggestions given by the Dean of Sciences, Osmania University during Academic Council Meeting, identifying advanced and enthusiastic learners for group project work under the supervision of the University Teachers and Senior Faculty of this college has been planned.*
- e. Task Based Instructions Teaching Methodology to be adopted by not only English Language Teachers but also other Teachers of group subjects.*
- f. Wide variety of programmes curricular and Co-curricular are arranged. Field trips, educational tours and visits to historical sites are conducted to enhance the quality of learning.*

##### ***2. Student centric Activities:***

*Student welfare is the motto of the college.*

*Many activities are introduced towards this end. Students are encouraged to give their optimum attention to various activities going on, on the campus.*

*The college has established Internet connection where the students can surf with the guidance of our staff, free of cost during the college hours.*

*The students of various subjects Telugu, Computer Science, Botany, Microbiology, Biotechnology, Commerce, Tourism, Public Administration and Political Science were taken to other established organisations for skill orientation and external exposure. The response from the student community is over-whelming.*

*All the departments conducted extension lectures/seminars regularly by inviting experts from various organizations and universities.*

*More than thirty three extension lectures and eight seminars are conducted during this year so far.*

*In all these activities, students play major role; in organizing the activities, anchoring, competing and extending technical support.*

*To enhance the communication skills requirement of the students, the Department of English has conducted extension lectures on "Employability Skills" in an effort to sharpen the competitive abilities of the students in facing interviews in the atmosphere of stiff competition.*

*Students are taken on Field Trips and Education Tours during every academic year.*

*Students participate in Support Services Activities. By and large, the NSS and NCC are the platforms on which the volunteers promote the spirit of learning, national integration, religious tolerance, social service, human values and environment-friendly initiatives.*

*The following are the achievements of 2(A) Battalion NCC of City College.*

- *Ch Sanjeev Singh participated at Republic Day Parade at New Delhi, during 2012.*
- *He received Governor's Medal for his best performance in AP Directorate.*
- *Md Fayaz got selected for Special National Integration Camp, Andaman and Nicobar Islands during February, 2012.*
- *Three Cadets participated at Local Republic Day Parade in 2012.*
- *M. Vijay Kumar, Anil Reddy and B. Swamy went to participate in National Integration Camps at Kerala, Gujarat and New Delhi respectively.*
- *In June, 2012, Ch Sanjeev Singh and K. Bhanu Prakash went to Indian Military Academy Camp at Dehra Dun.*
- *In the year 2009-10 D Mahesh received Gold Medal for best performance at Kakinada Special Integration Camp.*

*The Government provides Post-Metric Scholarships to students. Apart from this, the students are given Student Stipend allocated in the UGC Merged Scheme.*

*Some students work part-time, thus lending a helping hand to the sustenance of their families and to remain considerably self-sufficient.*

*Some students participate in Inter-collegiate and Inter-university Sports and Games Meets regularly. K. Srinath got selected for Osmania University Volley Ball Team.*

Lakshmi excelled in Equestrian Competitions and went to Delhi to participate at National Level.

Two NCC Cadets, M. Venu and G. Yadagiri received Silver Medals in Firing (25 Meters) at State Level on 6<sup>th</sup> August, 2012.

### **Programmes for Members of Staff:**

Fourteen teachers joined this Institution on promotion of staff who have joined on promotion, who have very soon adapted their teaching skills according to the requirement and moved from lecture method to Task-based Teaching Method adopting Communicative Language Teaching Techniques.

The department has contributed largely to preparing of RAR, IQAC and other academic related reports of the college. Since the inception of JKC the department of English has been rendering strong support in all its activities.

Ms. Suchitra Singh, presently in-charge of the Department of English, is into part-time research activity on the topic, "Theme of Partition in select novels of Kushwant Singh, Chamannahal, Salman Rushdie and Amitav Gosh." Her research guide is Dr. Sunaina Singh, Vice-chancellor of EFLU, Hyderabad.

Mr. Daniel Silvanus, in-charge of the department of English till 13<sup>th</sup> of March, 2012 is doing Minor Research on the topic, "English Language learning in JKC's".

He is presently on deputation as Academic Officer at Commissionerate of Collegiate Education coordinating the English Language Fellow Training Activity across the State of Andhra Pradesh. This ELF Training programme is a collaborative effort of Commissionerate of Collegiate Education and US State Department which has been running since 2005.

The Department of Telugu celebrated "Telugu Bhashaa Dinoshavam" on 30-08-2010 and "Gurupujotsavam – Gurubakthi" on 08-09-2010. The members of the Department have been attending several meetings conducted by Telugu University "Telugu Bhaashaa Pracheena Prathipathi".

The Department of Urdu organized extension lectures and seminars and conducted essay writing, elocution and quiz competitions.

The Department of Sanskrit conducted a one-day workshop on 29-01-2011 on "Redesigning of Sanskrit syllabus at UG Level". Prof P. Sreeramachandrudu, eminent Sanskrit Scholar, Prof Ch. P. Saryanarayana, Director, Sanskrit University, Tirupathi delivered lectures during the workshop. More than sixty lecturers and one hundred students participated in the workshop.

Two guest lectures were conducted during this academic year. Prof Ramans on 'Yoga and Upayoga' G.M. Ramulu on 'The Use of Sanskrit Literature for the Modern Society' delivered extension lectures.

*Dr J. Nageswara Rao, In-charge Department of Sanskrit attended two national seminars and submitted papers in the seminars.*

*Dr J. Nageswara Rao is a Member of Syllabus Revision Committee appointed by APSCHE, Hyderabad and Member, Board of Studies, Department of Sanskrit, Osmania University, Hyderabad.*

*The Department of Political Science organized extension lectures and seminars and conducted essay writing, elocution and quiz competitions.*

*The Department of Commerce has conducted six guest lectures by inviting eminent personalities in the field commerce, insurance and tourism. The department also arranged a seminar on Tally by inviting professionals from Tally Academy. The Department is actively conducting Tally programme with the assistance of CCE and JKC. Two batches of fifty students were completed so far. The Department also organizes Consumer Awareness Programme. The Department of Commerce and Tourism conducted World Tourism Week from 20<sup>th</sup> September to 27<sup>th</sup> September 2010 on the eve of "World Tourism Day Celebrations. Nearly four hundred students from various government and private colleges were actively participated and won prizes. Prof E. Siva Nagi Reddy, Director, NITHM inaugurated the programme. Prof. P. Sudharshan Singh, Head of the Department of Tourism and Culture, Potti Sreeramulu Telugu University addressed and distributed prizes to the winners.*

*The Department of Tourism also organized two field visits to Golconda, Museum and Chowmalla Palace in the city. Sri P. Satyanarayana, In-charge Department of Tourism & Travel Management and Sri B. Prasadu, Faculty, Department of Tourism participated in Travel and Tourism Fair and 5<sup>th</sup> Centenary Coronation celebrations of Sri Krishnadevarayalu, of Vijanagar Empire conducted by State Museum, Andhra Pradesh. The department sent 30 students for 9-week Certificate course in hospitality (Food Production and catering) at Indian Institute of Hotel Management; Hyderabad (free of cost).The department celebrated National Consumer Day on 25<sup>th</sup> December, 2011 by conducting essay-writing and elocution competitions. Eleven students of our college secured district level prizes worth of Rs.24,000/- in literary competitions conducted by civil supplies department, A.P in connection with National Consumer Day.*

*The Department of Physics/Electronics has conducted seminars, extension lectures, and remedial course for the benefit of the students. The Department is organizing counselling and motivating programmes to inculcate interest in Physics among the students. Many students are doing project work under the guidance of faculty members of the Department of Physics. Two guest lectures were conducted during this year. A one-day workshop on 'Semi Conductor Technology' was conducted. The department took 40 students to ATI (Advanced Training Institute) at Ramanthapur on a field trip.*

*Dr. M.R.Somayajulu, Scientist F HEMRL, DRDO Min of Defence Sutarwadi, Pune Dr.N.Madhusudhan Rao, Scientist F CCMB, Tarnaka Hyderabad Kum Shradha Vyas, Department Of Biochemistry acted as Resource Persons. Forty lecturers and one hundred and twenty students participated in the workshop. Dr Y. Rajeshwar Rao have been awarded Major Research Project by UGC, New Delhi during this year on the topic entitled 'Catalytic Production*

*of Biodiesel – Search for new Catalysts and Vegetable Oil Sources for the Transesterification Reactions’.*

*The Department of Mathematics conducted seminars and extension lectures for the welfare of the students. One International Seminar was conducted in collaboration with the CCE/AP/HYD on the topic, “Why Sachin is liked by Mathematicians”.*

*A seminar on ‘Mathematica’ was organized by the Department by inviting experts from Sierra Atlanta, USA. Dr L. Nagarajan, the then In-charge of the Department of Mathematics delivered guest lectures on a number of topics at various Colleges. His made excellent contribution to the Institution especially, in the fields of Academic and Non-academic matters. He has been the IQAC in-charge and has guided the members of staff in preparing for Reassessment and Reaccreditation by NAAC which takes place in a few months’ time. His love for the college and for its quality initiatives is simply laudable.*

*The Department of Computer Science organized an extension lecture by Mr P.S. Prasad, IT Manager, CMC Ltd. He gave a talk on “Emerging Software Development Trends”. The Department conducted Certificate Courses and Career-oriented courses in Computers for thirty students during this year. The Department also trained the faculty of City College in Computer Awareness.*

*DRC activities of the college have made a deep impact on the teachers and students of Government Colleges in twin cities. The participation of teachers and students was very encouraging. The twinning programme of DRC has become richly resourceful in sustaining the quality initiatives of higher education. The college conducted a one-day workshop for students on “Global Skill Sets” in collaboration with the corporate company Delloitte. The participation of students from government colleges in twin cities and their enthusiasm was amazing.*

*Yet another activity initiated by the CCE/HYD called DCEDRC has been contributing to strengthen infrastructural and academic matters of the government colleges in twin cities with the active involvement of the Collector of Hyderabad in resolving long-time pending issues like procurement of land, building fund and other such related matters. The Commissioner of Collegiate Education and the Collector of Hyderabad took great interest taking timely decisions to strengthen the government institutions in twin cities along with the newly established institutions too.*

*Some students could make it to enter famous corporate companies like Infosys, Bank of America, Cognizant Technologies, Wipro, Brigade, HSBC and IDP. All this could happen because of the Jawahar Knowledge Centre training and constant efforts made by our teachers. We feel eternally grateful to our beloved Commissioner of Collegiate Education, for the great initiative he has taken to make these things happen.*

*During the year 2010-11 about 234 students have been given training through the JKC and 121 students through STP. The college conducted Intensive Remedial coaching classes for those who left the Institution but still had a few backlogs. Apart from this for the first time in the history of Collegiate Education, Andhra Pradesh Accounting Executive Course training has been*

started to train the students of Arts and Commerce in employability skills. Tally software has been made available to the students. The Jawahar Knowledge Centre has provided an excellent platform for this course. Our students are greatly benefited through this. Mr. Daniel Silvanus, the JKC Coordinator and the Accounting Executive Course Organizer, Mr. B. Girija Shankar Rao has been taking care of the Tally Training Programme on the campus.

At the recently held Job Fair by the Commissionerate of Collegiate Education, A.P. about 25 students have been selected for companies like Infosys, Wipro, Bank of America, Reliance, MSkills and Promantra. With the auspices of CCE/Hyd the college could coordinate for the first time a training programme for one hundred Biology students in Medical Transcription. Transcode Solutions gave training for three months and 79 of the 100 trained have been placed.

There are going to be a few more such fairs from April onwards and it is hoped that our students would surely bag placements in various companies.

The JKC training in general, however, has made them become more confident and fluent in their using of English Language. They are confident to face placement drives in future. The training is a gradual formation of a globally competent character in the trainees. The purpose of establishing JKC and Language Labs is to train our students in Global Skill Sets.

A state of the art Language Lab has been helping our students greatly to sharpen their communication skills in various languages. This Language Lab is designed to provide training not only in English Language Enhancement but also in other foreign languages learning too. Globerina Technologies has undertaken to provide software support for learning of English Language.

The IQAC with the assistance of the Principal, have counselled the newly admitted students for a week's time in the month of July. The Principal along with IQAC organized a programme on Project Work Preparation for the sixth semester students during December, 2010.

The college has two NSS Units. The NSS Unit-I have organized an NSS Camp at Kuntloor village between-20-12-2010 and 26-12-2010 under the supervision of Mr Girija Shanker Rao. The NSS Unit-II also organized an NSS Camp for science student at Kuntollor village from 20-12-2010 and 26-12-2010 under the supervision of Dr J. Narender Reddy, with financial assistance from Osmania University, Hyderabad.

Our College NCC Unit is one of the vibrant units in the State. Our cadets excelled in various activities during the year 2010-11.

Four cadets participated in the local Independence Day Camp. Two cadets participated in the National Integration Camp at Visakhapatnam. Seven NCC cadets participated in the Advanced Leadership Camp at Aurangabad and four NCC cadets participated in the local Republic Day Camp. Mr T. Sreedhar participated in the All India Senior Camp at Delhi. The NCC cadets of our college secured first prize at A.P. level during LRD camps. Mr K. Prabhaker Reddy and Mr B. Ravi won first prize in Tug of War competition. The NCC cadets were awarded medals in Drill, Volleyball, Shooting during the camps. The cadets of NCC also won prizes in Cultural Programmes at various levels.

All the departments conducted extension lectures/seminars regularly by inviting experts from various organizations and universities. More than twenty five extension lectures and ten seminars are conducted during this year so far. Students were taken on five field trips. Most of the members of staff have been involved in training the enumerators for Census 2010, as Master Trainers.

The Department of Chemistry organized extension lectures and seminars. An extension lecture conducted on 'NMR Spectra' by inviting Prof K.C. Rajanna. Dr Y. Rajeshwar Rao is continuing with his Major Research Project by UGC, New Delhi on the topic entitled 'Catalytic Production of Biodiesel – Search for new Catalysts and Vegetable Oil Sources for the Transesterification Reactions'. Chemistry students of this college participated in Inter Collegiate Science Quiz held at BJR Govt. Degree College and bagged winner's award.

The Department of Biochemistry conducted an extension lecture on 14-02-2011 on the topic 'Applications of Bio Informatics' by inviting Mrs P. Hemalatha, Assistant Professor, University College for Women, Koti, Hyderabad. On 15-02-2011 another extension lecture was held. Mr Venu Mathav, Application Specialist, SPINCO BIOTECH Pvt. Ltd addressed the students.

The Department of Mathematics conducted seminars and extension lectures for the welfare of the students. One International Seminar was conducted at City College in collaboration with the ICM (International Congress of Mathematics) CCE/AP/HYD on 25-08-2010 on the topic, "Why Mathematicians are like Sachin Tendulkar?".

There was a discussion on 'Bipolar Coordinates' by the participants and renowned Mathematician Prof. Bill Barton from New Zealand. More than 250 Mathematics Teachers representing higher education participated in the event. The Department conducted a guest lecture on 'Poin Care Conjecture' on 25-09-2010 by inviting the resource person Dr L. Nagarajan.

The Department of Microbiology conducted an extension lecture on 24-11-2010 on the topic 'Latest issues in the field of Microbiology'. On 14-12-2010, the Department invited Dr Sridhar Bhattar, Lecturer in Microbiology to give an extension lecture on Microbes. The Department took the students to Prathista Industries Ltd., to gain first-hand knowledge on Industrial handling of the subject.

The Department of Botany organized one-day orientation programme to young teachers on 28-06-2010 by inviting Dr M. Rajeswara Rao, Professor in English, Kakatiya University, Warangal.

On 06-08-2010, the Department invited four young doctors (dentists) to sensitize the students in the matters of hygiene especially dental care and its relation to life span.

Free medical check-up was held on the same day which help the students grow aware of dental hygiene. The Department celebrated Mendal's Birthday on 22-07-2010.

The Department took out students on a field visit to Dulapally Forest on 04-02-2011.

*The Department of Zoology organized a one-day workshop on 'Fisheries and Aqua Culture' on 28-07-2010. Mr Ravi Shanker Pisca was the Chief Guest and Prof Rani Shanker explained the characteristic features of various types of marine fish. A practical session was conducted. Lecturers from various colleges attended the workshop.*

*A Quiz programme was conducted on World AIDs Day on 1<sup>st</sup> December 2010. Dr E. Bikshapathi, Scientist 'D' CCMB gave an extension lecture on 'Proteins, Peptides and Proteomics' on 15-02-2010. A field visit was arranged by the Department and the students were taken to Regional Fish Seed Centre, Rajendranagar on 14-02-2011.*

*The Department of Biotechnology organized a two-day workshop on 'PCR and Protein Purification Techniques' on 26<sup>th</sup> and 27<sup>th</sup> August 2010 by inviting Dr Aswin Kumar from VENTURA Institute of Bioscience. The Department conducted a field visit to Nacharam, Hyderabad on 07-02-2011.*

*Dr Ram Subba Reddy, a renowned scientist from CIPM, Hyderabad gave a guest lecture on 'Integrated Pest Management' on 16-02-2011.*

*The Department of Computer Science organized an extension lecture by Mr P.S. Prasad, IT Manager, CMC Ltd. He gave a talk on "Emerging Software Development Trends". The Department conducted Certificate Courses and Career-oriented courses in Computers for thirty students during this year.*

*The Department also trained the faculty of City College in Computer Awareness.*

*The Department prepared study material on MS-Office and other related software courses for non-computer students and conducted two workshops on 14-12-2010 for Maths and Life Science Stream and on 21-12-2010 for B.A and B.Com students.*

*The Department of Economics organized an extension lecture on 24-11-2010 on the topic 'Women Empowerment' by inviting Sri A. Muralidhar Rao, OU College for Women, Koti, Hyderabad.*

*Further an extension lecture on 'Food Security in India' was organized by the Department of Economics on 24-09-2010 by inviting Mr Phelix Edward, Principal, GDC Women, Sangareddy.*

*DRC activities of the college have made a deep impact on the teachers and students of Government Colleges in twin cities. The participation of teachers and students was very encouraging. The twinning programme of DRC has become richly resourceful in sustaining the quality initiatives of higher education.*

*JKC Monitoring Cell, Commissionerate of Collegiate Education, Hyderabad conducted two-day training programme at City College on 5<sup>th</sup> and 6<sup>th</sup> May 2011 for nominated English Lecturers in the latest curriculum inputs.*

*The college conducted a one-day workshop for students on "Global Skill Sets" in collaboration with the corporate company Delloitte. The students from government colleges in twin cities participated.*



*During the year 2010-11 about 234 students have been given training through the JKC and 121 students through STP. The college conducted Intensive Remedial coaching classes for those who left the Institution but still had a few backlogs. Apart from this for the first time in the history of Collegiate Education, Andhra Pradesh Accounting Executive Course training has been started to train the students of Arts and Commerce in employable skills. Tally software has been made available to the students. The Jawahar Knowledge Centre has provided an excellent platform for this course. Our students are greatly benefited through this. Mr. Daniel Silvanus, the JKC Coordinator and the Accounting Executive Course Organizer, Mr. B. Girija Shankar Rao has been taking care of the Tally Training Programme on the campus.*

*At the recently held Job Fair by the Commissionerate of Collegiate Education, A.P. about 25 students have been selected for companies like Infosys, Wipro, Bank of America, Reliance, MS-skills and Promantra. With the auspices of CCE/Hyd the college could coordinate for the first time a training programme for one hundred Biology students in Medical Transcription. Transcode Solutions gave training for three months and 79 of the 100 trained have been placed.*

*The JKC training in general, however, has made them become more confident and fluent in their using of English Language. They are confident to face placement drives in future. The training is a gradual formation of a globally competent character in the trainees. The purpose of establishing JKC and Language Labs is to train our students in Global Skill Sets.*

*The Language Lab is designed to provide training not only in English Language Enhancement but also in other foreign languages learning too. Globberina Technologies has undertaken to provide software support for learning of English Language.*

*The IQAC with the assistance of the Principal, have counselled the newly admitted students for a week's time in the month of July. The Principal along with IQAC organized a programme on Project Work Preparation for the sixth semester students during December, 2010.*

*The college has two NSS Units. The NSS Unit-I and II have organized an NSS Camp at Kuntloor village between 20-12-2010 and 26-12-2010 under the supervision of Mr B. Girija Shanker Rao and Dr J. Narender Reddy, with financial assistance from Osmania University, Hyderabad. The NSS Units have been extending excellent support services in maintaining clean surroundings on the campus and extending social awareness among the poor in slum areas. The volunteers are also actively participating in various activities like pulse polio programmes, AIDs Awareness, Adult Education, Literacy Campaign, Communal Harmony and Health and Hygiene.*

*Our College NCC Unit is one of the vibrant units in the State. Our cadets excelled in various activities during the year 2010-11. Three NCC cadets participated in National Integration Camp, ten cadets participated in Technical NCC Camp, ten cadets in ATC Camp and fifteen cadets in Naval Camp. Our NCC cadets have made our institute proud by achieving awards and prizes in various competitions held at State Level Camps.*

*Four cadets participated in the local Independence Day Camp. Two cadets participated in the National Integration Camp at Visakhapatnam. Seven NCC cadets participated in the Advanced*

*Leadership Camp at Aurangabad and four NCC cadets participated in the local Republic Day Camp. Mr T. Sreedhar participated in the All India Senior Camp at Delhi. The NCC cadets of our college secured first prize at A.P. level during LRD camps. Mr K. Prabhakar Reddy and Mr B. Ravi won first prize in Tug of War competition. The NCC cadets were awarded medals in Drill, Volleyball, Shooting during the camps. The cadets of NCC also won prizes in Cultural Programmes at various levels.*

- a. Some of the Members of staff are drafted for verification work at APSICHE. Andhra Pradesh State Council of Higher Education Department, Hyderabad.*
- b. Staff Members helped the Census Department conduct surveys and training sessions successfully.*
- c. Teachers are encouraged to participate actively in various academic activities either on the campus or outside the campus.*
- d. Teachers have participated in several Orientation Courses and Refresher Courses organized by different Universities in Twin Cities.*

### **Outcome**

- All the academic activities planned for the academic have been successfully implemented.*
- Coming to the curriculum, the college conducted various interactive sessions with subject experts from the Universities and other leading colleges in order to enhance the academic initiatives reflected in the college curriculum*
- Extension Lectures/Workshops/seminars/field visits/out reach programmes are conducted as per the year-plan.*
- Innovative curriculum designing and transactions are in place.*
- More focus on the activities leading to acquiring of employability skills.*
- MOUs for better academic and non-academic interaction.*
- Spreading of social values through NCC, NSS, Women Empowerment Cell, Consumer Forum and Red Ribbon Club.*

### **Part B**

- 1. Activities reflecting the goals and objectives of the Institution:*

- *In tune with the up keeping of the set goals and objectives of the Institution, the autonomy provided to it has been successfully put to use without changing the fee structure.*
- *Twenty seven extension Lectures and four workshops/seminars arranged.*
- *Five Minor Research Projects are completed.*
- *102 projects were completed by students at the end of sixth semester.*
- *The nine career- oriented Courses are completed and certificates issued.*
- *All the Computers were given internet connection to be more useful a tool in the activity of learning.*
- *To encourage the economically disadvantaged lot, scholarships were made available and twenty Gold medals were also awarded to the meritorious students.*
- *To fortify the development process of the learner various interactive sessions were arranged and guest lectures were given by the eminent persons covering literary as well as cultural issues. The dictum, 'think globally and act locally' coined by our beloved Commissioner, Collegiate Education, A.P. Hyderabad was practically implemented through various programmes on and off campus.*
- *College garden gets spruced up regularly by the NSS Volunteers and NCC Cadets. It is a novel experience to one and all on the campus to be involved in such activities.*
- *With the intention of establishing high moral standards, spirit of integrity, cordial human relations, noble-minded service to the suffering, etc among the students programmes like AIDS Awareness, Blood Donation Camps, participation in mobilising PULSE POLIO PROGRAMMES, Prevention of cruelty towards the animals, Checking the environmental pollution, NCC, NSS camps were conducted. The learners' active participation was remarkable.*

2. *New Academic Programmes initiated(UG and PG):* Nil

3. *Innovations in curricular design and transactions:*

- *As a part of knowledge sharing activity, the College got the recognition as one of the best DRCs, (District Resource Centre) spearheading various teacher-exchange programmes for the benefit of the students.*
- *On job training to B Com Tourism students.*
- *Food Production Course – 9-week programme for 35 students – learnt preparing 100 items.*
- *Khadi Gramodyoga Mahavidyalaya – a unit of AP Khadi Village Industrial Board on self-employment skills, entrepreneur development.*

4. *Inter-disciplinary programmes started:*

*Several add on courses were continued to strengthen the inter-disciplinary learning mechanism. The add-on courses are proving to be very useful to the learners. Such learning is bound to fetch decent positions in life.*

5. *Examination reforms implemented:*

- *Updating Examinations related information on the website.*
- *Putting question papers on the college website.*
- *Hologram used for preventing duplication of Marks Memos.*

6. *Number of Candidates qualified: NET/SLET: NET - 02*

7. *Total number of seminars/workshops conducted:*

*Orientation Programme on "Preparation of the Profiles of the Departments" - 01*

*Seminars- 01, workshops- , Extension Lectures 01*

8. *Research Projects:*

a. *Newly implemented:*

*Students - 96*

*Minor Research - 03*

*Major Research ongoing - 01*

b. *Completed: nil*

9. *Patents generated if any:*

*Nil*

10. *New collaborative research programmes:*

*Nil*

11. Total research grants received from various agencies: Rs 2,10,000/-

12. Number of Research Scholars: Part-time research - 04

13. Citation index of faculty members and impact factors: Nil

14. Honours/Awards to the faculty:

- Dr. Naina Vinodini, Lecturer in Physics received AP Best Teacher Award.
- Dr. J. Nageswara Rao, Lecturer in Sanskrit, is nominated by the Commissionerate of Collegiate Education as Hyderabad Cultural Secretary.

15. Internal resources generated: Rs 2,23,000/=

16. Details of departments getting SAP, COSIST/DST, FIST, etc., assistance/recognition:

NIL

17. Community Services:

Our College NCC Unit is one of the vibrant units in the State. Our cadets excelled in various activities during the year 2010-11. Our NCC cadets have made our institute proud by achieving awards and prizes in various competitions held at State Level Camps.

Students participate in Support Services Activities. By and large, the NSS and NCC are the platforms on which the volunteers promote the spirit of learning, national integration, religious tolerance, social service, human values and environment-friendly initiatives.

The following are the achievements of 2(A) Battalion NCC of City College.

- Ch Sanjeev Singh participated at Republic Day Parade at New Delhi, during 2012.
- He received Governor's Medal for his best performance in AP Directorate.
- Md Fayaz got selected for Special National Integration Camp, Andaman and Nicobar Islands during February, 2012.
- Three Cadets participated at Local Republic Day Parade in 2012.
- M. Vijay Kumar, Anil Reddy and B. Swamy went to participate in National Integration Camps at Kerala, Gujarat and New Delhi respectively.
- In June, 2012, Ch Sanjeev Singh and K. Bhanu Prakash went to Indian Military Academy Camp at Dehra Dun.
- In the year 2009-10 D Mahesh received Gold Medal for best performance at Kakinada Special Integration Camp.

### **National Service Scheme:**

The college has two NSS Units. The NSS Unit-I and II have organized an NSS Camp at Kuntloor village between 20-12-2010 and 26-12-2010 under the supervision of Mr B. Girija Shanker Rao and Dr J. Narendra Reddy, with financial assistance from Osmania University, Hyderabad. The NSS Units have been extending excellent support services in maintaining clean surroundings on the campus and extending social awareness among the poor in slum areas. The volunteers are also actively participating in various activities like pulse polio programmes, AIDs Awareness, Adult Education, Literacy Campaign, Communal Harmony and Health and Hygiene.

The Department of Tourism also organized two field visits to Golconda, Museum and Chowmalla Palace in the city. Sri P. Satyanarayana, In-charge Department of Tourism & Travel Management and Sri B. Prasad, Faculty, Department of Tourism participated in Travel and Tourism Fair and 5<sup>th</sup> Centenary Coronation celebrations of Sri Krishnadevarayalu, of Vijayanagar Empire conducted by State Museum, Andhra Pradesh. The department sent 30 students for 9-week Certificate course in hospitality (Food Production and catering) at Indian Institute of Hotel Management; Hyderabad (free of cost).

The department celebrated National Consumer Day on 24th December, 2010 by conducting essay-writing and elocution competitions. Eleven students of our college secured district level prizes worth of Rs.24,000/- in literary competitions conducted by civil supplies department, A.P in connection with National Consumer Day. The Commerce Lab constantly strives to update itself with latest topics covered in the fields of Commerce and Tourism.

18. Number of teachers and officers newly recruited: 26 Guest Lecturers.

19. Teaching-Non-teaching staff ratio: 2:1.

20. Improvement in the library services:

Computerization of the Library is completed using SOUL software. New books are added in the Conventional and Self financed Courses.

Number of books/journals subscribed and their value:

Books - Rs 30,000/-  
Journals - nil

Number of books purchased 2010-11 : Nil

Number of journals purchased 2010-11: Nil

21. *Number of courses for which student assessment of teachers is introduced and the action taken on student feedback:*

*The student feedback is taken for all the subjects and the feedback obtained is discussed with the teaching staff for necessary improvement.*

22. *Unit cost of education:* Rs.16,700/-

23. *Computerization of administration and the process of admissions and examination results, issue of certificates:*

*Website is regularly updated and all the details of the College are put in the website. Salary claim, Salary Certificates, Scholarships, General correspondence, Admissions, Examinations, Issue of Certificates are fully computerised. Announcement of Results are made through internet*

24. *Increase in the infrastructural facilities:*

*The following equipments and furniture are purchased.*

- *Putting black top, to prevent leaking in all the labs.*
- *Electrical Rewiring of all the labs and other areas in the college*
- *Providing extra lighting facility in all the labs.*
- *Maintaining of the garden.*
- *Fixing of halogen lamps for the Basket Ball Court by the Alumni.*
- *Clarity Boards fixed at the cost of Rs.1,93,300/-.*

25. *Technology up-gradation:*

*The following up-gradation is done on technology, improved and updated to the existing software.*

- *Software developed for Employee management system*
- *Software for student management system.*
- *Software for student support management system*
- *Up-gradation of software for examinations*
- *Regular update of the website..*

26. *Computer and internet access and training to teachers and students.*

- *The teaching and non teaching staff members are trained in MS word and usage of internet and preparation of power point.*
- *Typing tutor training to all students.*
- *Computer fundamental training to all the students*

### *27. Financial Aid to students:*

*The following scholarships are available to students.*

- 1. National Merit Scholarships.*
- 2. Non Hindi Speaking Scholarships.*
- 3. Physically Handicapped Scholarships.*
- 4. Listed Backward Classes Scholarships.*
- 5. Eligible Minority Scholarships.*
- 6. SC/ST Scholarships.*
- 7. UGC Scholarship for the only female child pursuing PG in conventional course.*
- 8. Central Wakf Board Development*
- 9. Student- aid fund.*

### *28. Activities and support from the Alumni Association:*

*The Alumni Association (City College Old Boys' Association, City College Alumni Association (CCAA) have been extending their active support to the Institution in several ways. The members of the Association are always ready to provide support to improve the infrastructure of the Institution. The Association has made a provision to award the meritorious with gold medals. Very often, the association participates in activities related to social problems like AIDS Awareness, etc.,*

### *29. Activities and support from the Parent-Teacher Association:*

*The College Planning and Development Council has its members from various walks of life, and three of the members are from Parents Association. Biannual meetings are regularly held on the campus to review various programmes like attendance, performance and progress of the students.*

### *30. Health Services:*

*There is a central health centre on the campus and the departments of Microbiology and Biotechnology conduct periodical health check programmes for the wards during every academic year.*

### *31. Incentives to outstanding sports persons:*

*Students excelling in various sports and games are identified and permitted to undergo vigorous training under the supervision of the experts at Osmania University, Hyderabad for furtherance of the activities. Gold medals are distributed on College day to all the meritorious students.*



### *32. Student achievements and awards:*

- *Students went for PG Studies at IITs : 05*
- *Students achieved Gold Medals instituted by the Institution: 23*
- *Inter-collegiate Quiz programme in Chemistry: 04 students bagged I Prize.*
- *The department celebrated National Consumer Day on 24th December, 2010 by conducting essay-writing and elocution competitions.*
- *Eleven students of our college secured district level prizes worth of Rs.24,000/- in literary competitions conducted by civil supplies department, A.P in connection with National Consumer Day.*

*Students participate in Support Services Activities. By and large, the NSS and NCC are the platforms on which the volunteers promote the spirit of learning, national integration, religious tolerance, social service, human values and environment-friendly initiatives.*

*The following are the achievements of 2(A) Battalion NCC of City College.*

- *Ch Sanjeev Singh participated at Republic Day Parade at New Delhi, during 2012.*
- *He received Governor's Medal for his best performance in AP Directorate.*
- *Md Fayaz got selected for Special National Integration Camp, Andaman and Nicobar Islands during February, 2012.*
- *Three Cadets participated at Local Republic Day Parade in 2012.*
- *M. Vijay Kumar, Anil Reddy and B. Swamy went to participate in National Integration Camps at Kerala, Gujarat and New Delhi respectively.*
- *In June, 2012, Ch Sanjeev Singh and K. Bhanu Prakash went to Indian Military Academy Camp at Dehra Dun.*
- *In the year 2009-10 D Mahesh received Gold Medal for best performance at Kakinada Special Integration Camp.*

### *33. Activities of the Guidance and Counselling unit:*

*The Guidance and Counselling units on the campus work effectively looking into various grievances brought forth to the notice. Students are constantly kept under the watchful eye of the counsellors and timely advice is given without fail. Reports are made and forwarded to the respective convenors of the Guidance Cell and Counselling Cells. Redress measures are taken up to establish a healthy and conducive learning atmosphere on the campus.*

#### 34. Placement Services provided to the students:

With the advent of the Jawahar Knowledge Centre, the institution is able to provide an effective channel for the students to prepare themselves with employable skills. IT and Non IT Sector Companies are constantly making efforts to tap the potentially capable students (fresh) through MOU reached with the Commissioner, Collegiate Education, Hyderabad. However, the departments of Bio-technology, Tourism and Travel Management send students for on-the-job training to some of the local leading organisations and they are also absorbed in various positions too.

The following are some of the placements.

SI No	Name and Class	Year	Company	Category
1	K. Chandrakanth BSc MECS	2011	Mahindra Satyam	Technical
2	A. Gangadhar MPCS	2011	TBSS	BPO
3	Shivani MECS	2011	Infosys	BPO
4	R. Swathy MPE	2011	ELICO Pvt Ltd	Medical Transcription
5	K. Sunil MPE	2011	ELICO Pvt Ltd	Medical Transcription
6	Harsha BCom CA	2011	Infosys	BPO
7	Shiva Kumar BCom	2011	Infosys	BPO
8	Shiv Shankar MPCS	2011	ODED	Technical
9	Ch Mahesh MPCS	2011	Institute of Advanced Study and Education, Hyderabad	Brigade
10	K Ramesh MPCS	2009	Department of School Education	Dot net programmer
11	C.H. Krishna MPCS	2009	Cognizant Technology Solutions	Process Associate

#### 35. Development programme for non-teaching staff:

The following development programmes are carried out during this year

- Computer awareness
- Orientation programme for communication with the students.

#### 36. Any other relevant information the institution wishes to add:

Part C: Explain the plans of the Institution for the next year:

- The College is planning to organise more extension lectures, seminars and more workshops in the next academic year.
- Make purchase of more computers, LCD and make ICT based teaching popular.
- Purchase more computers so that the outdated computers can be replaced.

- The College is making arrangements make use of the Language Lab, JKC, Tourism labs to the maximum in order to train fully the students.
- Improve the infrastructure especially external and construct more class room.



### IQAC

<i>Chairperson</i>	<i>Sri K.V.L.N.S. Sarma, Principal, Govt. City College, Hyderabad.</i>
<i>Senior Administrative Officer (Member)</i>	<i>Sri R. Sham Sunder, Administrative Officer</i>
<i>Lecturers (Members)</i>	<i>Dr S. Varalakshmi, Reader in Botany. Sri Daniel Silvanus, Lecturer in English. Dr J. Narender Reddy, Lecturer in Chemistry.</i>
<i>Management</i>	<i>Prof. M. Yadagiri Swamy Dean, CDC, Osmania University.</i>
<i>Nominee from local society (Member)</i>	<i>Sri V. Srinivasa Rao, Industrialist &amp; Alumni.</i>
<i>Member-coordinator</i>	<i>Dr J. Narender Reddy, Lecturer in Chemistry</i>